



TRANSBAY JOINT POWERS AUTHORITY

ALAMEDA-CONTRA COSTA TRANSIT DISTRICT
CALIFORNIA DEPARTMENT OF TRANSPORTATION
CALIFORNIA HIGH-SPEED RAIL AUTHORITY
CITY AND COUNTY OF SAN FRANCISCO, BOARD OF SUPERVISORS
CITY AND COUNTY OF SAN FRANCISCO, MAYOR'S OFFICE
PENINSULA CORRIDOR JOINT POWERS BOARD
SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY

Executive Director: Adam Van de Water

INVITATION FOR BIDS No. 25-11

Integrated Pest Management Services

Key IFB Dates

Invitation for Bids Issued:	December 4, 2025	
Pre-Bid Walk-Through (Optional)	January 6, 2026	1 p.m. to 3 p.m. PT
Deadline for Submission of Questions:	January 8, 2026	by 2 p.m. PT
Answers to Written Questions Posted:	January 15, 2026	
Bid Due Date:	January 29, 2026	by 2 p.m. PT
Bid Opening	January 29, 2026	3:30 p.m. PT
	425 Mission Street, Suite 250	
	San Francisco, CA 94105	
Contract Recommended for TJPA Approval:	Thursday, March 12, 2026	

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ATTACHMENTS

Attachment 1: IFB/RFP General Conditions

Attachment 2: Model Professional Services Agreement

Attachment 3: Bid Sheet Form

Attachment 4: Federal Transit Administration Requirements and Certifications Required to be Submitted with Bid

- Fly America Certification
- New Restrictions on Lobbying Certification
- Certification Regarding Debarment, Suspension, and Other Responsibility Matters

Attachment 5: Disadvantaged & Small Business Enterprise (DBE/SBE) Program Information and Forms:

- Bidders/Proposers Information Request Form (*Required to be submitted with Bid*)
- Good Faith Efforts Form (*Required to be submitted with Bid if the SBE utilization goal is not being met*)

- Progress Payment Report
- Subcontractor Payment Declaration
- Final Expenditure Report

1 INTRODUCTION

The Transbay Joint Powers Authority (TJPA) issues this Invitation for Bids (IFB) for Integrated Pest Management Services for the Salesforce Transit Center (Property) from qualified firms (Bidders) to provide offers (Bids) to perform Integrated Pest Management (IPM) Services at two service locations. Services sought may include, but are not limited to: implementing IPM program, providing site-specific recommendations, pest suppression and control, performing routine site inspections, establishing a proactive monitoring plan, and providing regular reporting.

The TJPA plans to enter into a contract with the Bidder for the services described in Section 3, Scope of Services (Services), that meets the Minimum Qualifications of this Solicitation whose Bid is the Lowest Responsive and Responsible Bid, for an agreement substantially similar to Attachment 2, Model Professional Services Agreement (Agreement). The TJPA anticipates that the Agreement will be for a five (5)-year base term. An optional pre-bid walk-through will be held on **Tuesday, January 6, 2026, 1:00 p.m. to 3:00 p.m. Pacific Time** starting in the Grand Hall of the Salesforce Transit Center located at 425 Mission Street, San Francisco, California.

Bids must be received by the TJPA no later than **2:00 p.m. Pacific Time on January 29, 2026**. Bids submitted electronically shall be in Adobe PDF (Portable Document Format) and sent via email or file sharing link to RFP@tjpa.org. Bidders who elect to submit a physical copy of their Bids shall submit one hardcopy and a USB drive containing the Bid in PDF to the following address:

Transbay Joint Powers Authority
Attn: Procurement – RFP 25-11
425 Mission Street, Suite 250
San Francisco, CA 94105

Bids delivered by hand must be received at the TJPA's main office located in the transit center, which is accessible via the Beale Street elevators between Mission and Howard streets.

Bids that are not received by the time and date specified, do not contain all the required information and completed forms, or do not meet all minimum qualifications shall be deemed non-responsive and rejected without consideration.

Bidders may obtain copies of this IFB, including the forms to be submitted in the bid package, by downloading the document from the TJPA [website](http://tjpa.org) or by contacting the TJPA at (415)597-4620 or by email: RFP@tjpa.org.

The IFB/RFP General Conditions (Attachment 1) supplement the provisions of this IFB.

The successful Bidder will be required to enter into the contract attached hereto as Attachment 2, Model Professional Services Agreement. **TJPA's Contract Terms are not subject to negotiation.** However, Bidders may identify those contract terms to which they object as part of the questions they submit by the Questions Due Date. TJPA shall evaluate all objections and

determine what, if any changes, will be incorporated into TJPA's Contract Terms prior to the Bid Due Date. Any such changes will be made known to all Bidders through an Addendum to this Solicitation. Failure to timely execute TJPA's Contract Terms, or to furnish any and all insurance certificates and policy endorsements, surety bonds or other materials required by TJPA's Contract Terms, shall be deemed an abandonment of the Bid and the TJPA, in its sole discretion, may select another Bidder and proceed against the original selectee for damages.

The TJPA shall have no obligation unless and until a final agreement is entered into by the parties following approval by the TJPA's Board of Directors (TJPA Board). There is no guarantee that the TJPA will issue any notices to proceed (NTPs), and the TJPA may terminate the agreement at any time.

2 BACKGROUND

2.1 Transbay Joint Powers Authority

In April 2001, the City and County of San Francisco (City), the Alameda-Contra Costa Transit District (AC Transit), and the Peninsula Corridor Joint Powers Board (PCJPB/Caltrain) executed a Joint Exercise of Powers Agreement under California law creating the TJPA. The Joint Exercise of Powers Agreement was amended in November 2017 to include the California High-Speed Rail Authority (CHSRA). The purpose of the TJPA is to design, build, develop, operate, and maintain a new transportation terminal and associated facilities in San Francisco, known as the Transbay Program.

The TJPA has been granted primary jurisdiction with respect to all matters pertaining to the financing, design, development, construction, and operation of the Transbay Program. The member agencies of the TJPA have granted to the TJPA most of their jointly held powers, including the authority to buy and sell property, enter into contracts, and accept and spend grants of cash and property. The TJPA's management functions include contract oversight, policy direction, financing, and investment supervision.

The TJPA coordinates and collaborates with, among others, the following governmental entities: U.S. Department of Transportation and its operating administrations—Federal Railroad Administration, Federal Transit Administration, and Federal Highway Administration; the California Department of Transportation (Caltrans); the California High-Speed Rail Authority; the City; AC Transit; Peninsula Corridor Joint Powers Board (PCJPB/Caltrain); the Metropolitan Transportation Commission; and the San Mateo County Transit District.

The TJPA Board of Directors is composed of directors appointed by each of the following agencies:

- Alameda-Contra Costa Transit District
- City and County of San Francisco, Board of Supervisors (2)
- City and County of San Francisco, Mayor's Office
- Peninsula Corridor Joint Powers Board/Caltrain

- San Francisco Municipal Transportation Agency
- California High-Speed Rail Authority
- California Department of Transportation, Ex-Officio (non-voting)

Subject to such supervisory powers as may be given by the Board to the Chair of the Board, and except as otherwise provided in the Bylaws, the TJPA Executive Director generally supervises, directs, and controls the business and the employees of the TJPA.

2.2 Transbay Program

The Transbay Program is a major infrastructure investment that replaced the former Transbay Terminal at First and Mission streets in San Francisco with a modern regional transit station that connects the Bay Area and ultimately the State of California through eleven transit systems: AC Transit, BART (Bay Area Rapid Transit), Caltrain, Golden Gate Transit, Greyhound, Muni (San Francisco municipal bus lines), SamTrans (San Mateo County Transit), WestCAT (Western Contra Costa Transit) Lynx, Amtrak, Paratransit, and high-speed rail from San Francisco to Southern California.

The Program is being constructed in two phases. Phase 1, which has been delivered, includes design and construction of the above-grade portion of the Transit Center, including a 5.4-acre rooftop park, retail areas, and a public art program; the core and shell of the two below-grade levels of the train station; a bus ramp; a bus storage facility; and a temporary bus terminal (now closed). The Transit Center is now open to the public, and bus services have commenced operations.

The TJPA directly programs, leases, and manages the Transit Center's commercial space, oversees a maintenance program for all spaces associated with the Transit Center, and operates a high-impact digital signage program. The TJPA entered into an agreement with salesforce.com, providing salesforce.com the right to name the Transit Center, the rooftop park, and the amphitheater; these facilities are called the "Salesforce Transit Center," "Salesforce Park," and "Salesforce Amphitheater," respectively.

Phase 2 of the Transbay Program is a 1.3-mile tunnel (over 2 miles in project length) extension of the existing 77-mile Caltrain Peninsula Corridor rail alignment to include the design and construction of the Downtown Rail Extension (DTX), also known as "The Portal", which includes construction of a new underground station at Fourth and Townsend streets and fit-out of the already built below-ground mezzanine and platform levels of the Transit Center to accommodate commuter rail and future high speed rail service. Phase 2 is currently in the engineering and preconstruction phase.

The TJPA's [website](#) contains further information about the Program.

3 SCOPE OF SERVICES

The Bidder shall provide all supervision, labor, materials, insecticides, tools, equipment, insurance, permits and licenses necessary to implement an Integrated Pest Management (IPM) program defined below. Services must comply with the City of San Francisco's [Integrated Pest Management Ordinance](#), the San Francisco Department of the Environment, and all applicable Federal, State, and local regulations.

TJPA's goal for these Services is to control and/or eliminate domestic pests as outlined in this Scope. Treatment shall include spraying, baiting or granulating as required pending approval of the TJPA Facility Director.

A. General Responsibilities

1. Implement an IPM program emphasizing prevention, monitoring, and least-toxic control methods.
2. Provide site-specific recommendations for structural or procedural changes to reduce pest risks.
3. Notify TJPA of any lack of cooperation or conditions which may hinder effective IPM implementation.

B. Pest Control

1. Suppress and control rats, mice, cockroaches, common ants, and other nuisance insects and vertebrates (e.g., feral cats, raccoons, skunks, opossums, ground squirrels).
2. Remove and properly dispose of dead animals.
3. Control mosquitoes (requires special licensing and coordination with the San Francisco Department of Public Health).
4. Address other pests (e.g., pigeons, bats, ticks) if deemed necessary by TJPA; may require specialized licensing.

C. Inspections

1. Conduct weekly interior and exterior inspections for the transit center and park.
2. Conduct monthly interior and exterior inspections for the Bus Storage Facility.
3. Provide a written report identifying problem areas and recommended corrective actions (e.g., sanitation, exclusion).

D. Monitoring Plan

Submit a monitoring plan for TJPA approval that includes:

1. Ongoing monitoring of active infestations or conditions that may lead to infestations.
2. Compliance with all applicable regulations.
3. Use of qualified, expert technicians.
4. Safe, modern, and scientifically accepted pest control procedures.

E. Reporting and Communication

1. Provide a written service report by close of business on service days, detailing:
 - a. Work completed.

- b. Any facility issues contributing to pest problems (e.g., missing screens, damaged door sweeps).
2. Attend mandatory meetings with TJPA when requested to address problems and resolve issues.

F. Licenses and Certifications

Bidder shall provide only qualified pest management personnel with experience in the conduct of IPM. All of Bidder's personnel who work on the contract must meet the following requirements:

1. One onsite supervisor must have an operator's license.
2. All onsite staff must have applicator certification and/or a qualified applicator certificate (QAC).
3. All onsite supervisors must have field representative licenses.
4. At least one onsite staff member must have a valid Category K certification for public health pest control.
5. At least one onsite staff member must have a valid license for animal trapping.

In the event additional licenses may be required for certain services, a determination shall be made on a case-by-case basis by the TJPA Facility Director regarding whether Bidder is able to complete the work, or whether an outside Contractor must be contacted to complete the work.

Upon request, Bidder shall provide TJPA with the names of all pest management personnel who might be assigned to this contract, and pertinent information regarding their qualifications, experience, and training. Any employee found unqualified by the TJPA for the position to which they are assigned will be removed by Bidder and replaced immediately with a qualified employee at no additional cost to the TJPA.

Bidder shall be required to maintain the following certifications throughout the Agreement term:
https://www.ecowisecertified.com/ecowise_index.html

Integrated Pest Management (IPM) Definition

IPM is a decision-making process that relies on regular monitoring to determine if and when treatments are needed, and to assess effectiveness. It emphasizes:

- Non-chemical prevention methods (biological, cultural, mechanical, physical, and educational).
- Use of pesticides only as a last resort, and only the least-toxic options.
- Long-term, cost-effective, environmentally sound pest control.

Service Location(s):

1. Salesforce Transit Center and Park - Located at 425 Mission Street, San Francisco, CA
2. Bus Storage Facility – Located at 452 Second St, San Francisco, CA

Communication by Bidder with TJPA Facility Director or designee is essential to coordinate times and dates for service. The Bidder shall be flexible when scheduling to accommodate park events, special activities, security requirements, and work schedules.

TJPA reserves the right to add or delete service locations from the list and to adjust the monthly requirements upon mutual consent.

The Salesforce Transit Center and Park shall be treated between the hours of 8 AM and 5 PM on one day of each week or as requested. The Bus Storage Facility shall be treated between the hours of 9 AM and 5 PM on one day of each month or as requested.

A 24-hour telephone contact number for Emergencies and Call Backs will be provided by the Bidder. The Bidder shall respond to Emergencies and Call Backs within four (4) hours of the initial call and be on-site as necessary no later than eight (8) hours from the initial call.

Key Personnel

Bidder shall have a designated Project Manager, plant healthcare specialist, and irrigation specialist. The personnel shall remain consistent, and the TJPA representative shall be made aware if there are significant changes to the designated personnel.

Uniforms and Equipment

All personnel, while performing in or on TJPA-owned or leased premises, shall have at a minimum, an easily identifiable uniform bearing the company name and photo ID on hand at all times. Additional personal protective equipment, required by State law for the safe performance of work, must be determined and provided by Bidder. Vehicles used by Bidder must be clearly marked and identified in accordance with State and local regulations

4 MINIMUM REQUIRED SKILLS AND EXPERIENCE

Bidders must provide documentation that clearly demonstrates each Minimum Qualification (MQ) listed below has been met. Minimum Qualification documentation should be clearly marked as “MQ1”, MQ2”, etc.... to indicate which MQ it supports. Each Bid will be reviewed for initial determination on whether Bidder meets the MQs referenced in this section. **This screening is a pass or fail determination and a Bidder that fails to meet the Minimum Qualifications will not be eligible for further consideration in the evaluation process.** The TJPA reserves the right to request clarifications from Bidders prior to rejecting a Bid for failure to meet the Minimum Qualifications.

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INVITATION FOR BIDS**

Integrated Pest Management Services

MQ #	Description
MQ #1	Evidence that Bidder's key personnel have a minimum of five (5) years of experience within the last ten (10) years in implementation and management of an Integrated Pest Management Program in the San Francisco Bay Area.
MQ #2	Submit proof of structural pest control license for California Structural Pest Control Board Branch 2 (general pests).
MQ #3	Submit proof of registration with the City & County of San Francisco's Agricultural Commissioner and in good standing with Agricultural Commissioner.

5 BID PRICE

5.1 Bid Format

The Bid Sheet associated with this Solicitation is attached hereto as Attachment 3. Include a completed Bid Sheet with your Bid, following all instructions set forth therein.

5.2 Bid Evaluation Period

The TJPA will attempt to evaluate Bids within one-hundred eighty (180) days after receipt of Bids. If the TJPA requires additional evaluation time, all Bidders will be notified in writing of the new expected award date.

5.3 Price Discrepancies

In the event of a discrepancy between the unit price and the extended price, the unit price will prevail.

6 OTHER REQUIRED DOCUMENTS

Bidders shall complete the forms described below and submit them as part of the Bid:

- A. Fly America Certification, New Restrictions on Lobbying Certification, Certification Regarding Debarment, Suspension, and Other Responsibility Matters (Attachment 4)
- B. Disadvantaged/Small Business Enterprise Program Requirements – Bidders/Proposers Information Request Form (Attachment 5)
- C. Good Faith Efforts Form (if the SBE utilization goal is not being met) (Attachment 5)
- D. Bidder's nondiscrimination program or equal employment opportunity policy statement.

7 SUPPORTING DOCUMENTATION REQUIRED 30 DAYS AFTER ISSUANCE OF THE NOTICE OF INTENT TO AWARD

Bidders must provide each Required Supporting Documentation ("RSD") identified below no later than 30 calendar days after issuance of the Notice of Intent to Award. Failure to do so may result in the Bid being deemed Non-Responsive.

RSD #	Description
RSD #1	Evidence that Bidder is a compliant TJPA vendor or likely to become compliant within 30 calendar days of the Bid Due Date.
RSD #2	Insurance in accordance with Section 18 of Attachment 2, TJPA's Contract Terms.

8 BID EVALUATION CRITERIA

Evaluation Phase	Evaluation Criteria
Minimum Qualifications Documentation	Pass/Fail
Other Required Documents	Pass/Fail
Bid Sheet	Lowest Price

9 SUBMITTAL PROCEDURES

Bids must be received by the TJPA no later than **2:00 p.m. Pacific Time on January 29, 2026**. Bids must be created using a word processing software (e.g. Microsoft Word or Excel) and typed in a serif font (e.g.-Times New Roman). The document must have page margins of at least .5" on all sides. Information must be provided at a level of detail that enables effective evaluation and comparison between Bids. Failure to follow formatting, submission, or content requirements, as well as page limit restrictions (if any), may negatively impact the evaluation of your Bid.

Bids submitted electronically shall be in Adobe PDF (Portable Document Format) and sent via email or file sharing link to RFP@tjpa.org. Bidders who elect to submit a physical copy of their Bid shall submit one hardcopy and a USB drive containing the Bid in PDF to the following address:

Transbay Joint Powers Authority
Attn: Procurement – IFB 25-11
425 Mission Street, Suite 250
San Francisco, CA 94105

Bids that are not received by the time and date specified herein, do not contain all the required information and completed forms, or do not meet the minimum qualifications may be deemed non-responsive and rejected without consideration.

Beginning on the date this IFB is issued and made available to prospective Bidders, there will be no communications concerning this IFB between members of the TJPA Board, TJPA staff, other consultants already engaged by the TJPA or members of the selection committee and prospective Bidders and their employees or agents, except as provided herein. Any violations of the above restriction will result in the immediate disqualification of the Bidder making said contact from

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further participation in the Transbay Program. This restriction will end when TJPA issues a notice of intent to award/notice of proposed award of a contract (or cancels the procurement).

Questions about the IFB may be directed in writing to:

Transbay Joint Powers Authority
425 Mission Street Suite 250
San Francisco, CA 94105
Email: RFP@tjpa.org

Bids delivered by hand must be received at the TJPA's main office located in the transit center, which is accessible via the Beale Street elevators between Mission and Howard streets.

All questions received by the time and date noted in the IFB schedule as the deadline for submission of questions will be responded to in writing.

Bidders are to promptly notify RFP@tjpa.org if Bidder discovers any ambiguity, discrepancy, omission, or other error in this IFB (see Attachment 1, IFB/RFP General Conditions, Item C.)

As set forth in Attachment 1, Item D, Bidders may telephone the TJPA at (415) 597-4620 before submitting a Bid to determine if the Bidder has received all addenda.

10 SCHEDULE AND ADDENDA

See the key IFB dates listed on the title sheet of this IFB.

The TJPA may modify this IFB prior to the date Bids are due by issuing written addenda. Addenda will be posted on the TJPA's [website](#). For parties who requested a hard copy of the IFB by regular mail, addenda may be sent to them via regular, first class U.S. mail. For firms registered on the TJPA's website to receive notice of addenda, the TJPA will make reasonable efforts to notify potential Bidders via email in a timely manner of the posting of addenda on the website. In either case, the last known address of each firm listed with the TJPA will be used. All parties, regardless of how they obtained the IFB, are solely responsible for ensuring the receipt of any and all addenda, and should therefore check the website before submitting their Bids to ensure receipt of all addenda, and to ensure their Bids respond to any such addenda.

11 STANDARD AGREEMENT PROVISIONS

The selected Bidder will be expected to enter into a professional services agreement substantially in the form of the Model Professional Services Agreement (Attachment 2). Failure to timely execute the Agreement, or to furnish any and all insurance certificates and other materials required in the Agreement, will be deemed an abandonment of Bidder's contract offer.

Bidders are urged to pay special attention to the requirements of the Minimum Compensation Ordinance and the Health Care Accountability Ordinance. The Minimum Ordinance (MCO), as

set forth in S.F. Labor and Employment Code Article 111, requires contractors to provide employees covered by the Ordinance who do work funded under the Contract with hourly gross compensation and paid and unpaid time-off that meet certain minimum requirements. The Health Care Accountability Ordinance (HCAO), as set forth in S.F. Labor and Employment Code Article 121, requires contractors to provide health care coverage to certain employees or pay amounts in lieu thereof. Contractors should consult the San Francisco Labor and Employment Code to determine their compliance obligations under this chapter. Additional information regarding the MCO and HCAO is available at <https://sfgov.org/olse>.

TJPA will not negotiate different terms in the Model Professional Services Agreement if exceptions are not clearly noted within the Bidder's submission of their bid.

12 AUTHORIZATION OF CONSULTANT'S WORK

Once the Agreement is executed, any resulting work will be assigned to the selected Bidder (Contractor) by the TJPA through NTPs. It is anticipated that the first NTP will be issued in March 2026.

13 DISADVANTAGED BUSINESS ENTERPRISE (DBE) / SMALL BUSINESS ENTERPRISE (SBE)

It is the policy of the TJPA to ensure nondiscrimination on the basis of race, color, sex or national origin in the award and administration of Department of Transportation (DOT)-assisted contracts. It is the intention of the TJPA to create a level playing field on which DBEs can compete fairly for contracts and subcontracts relating to the TJPA's construction, procurement and professional services activities.

Pursuant to 49 CFR Section 26.13, the TJPA is required to make the following assurance in every DOT-assisted contract and subcontract:

The contractor or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the TJPA deems appropriate, but is not limited to:

- 1) Withholding monthly progress payments;
- 2) Assessing sanctions;
- 3) Liquidated damages; and/or
- 4) Disqualifying the contractor from future bidding as non-responsible

The TJPA recommends that Bidders review the TJPA's DBE Program and SBE Programs, available on the TJPA [website](#).

Pursuant to the monitoring requirements outlined in both the DBE Program and the SBE Program, each Bidder will be required to complete and submit the TJPA's Bidders/ Proposers Information Request Form with its Bid, regardless of DBE/SBE participation. Upon award of the contract, Bidder will be required to submit the TJPA's Progress Payment Report with every invoice request, the Subcontractor Payment Declaration as proof of payment to any subcontractors, and the Final Expenditure Report with the completion of the contract. These forms are attached to this IFB and are available on the TJPA [website](#).

Equal Employment Opportunity

The TJPA encourages Bidders to actively recruit minorities and women for their respective workforces. The TJPA requests copies of any nondiscrimination or equal opportunity plans that the Bidders have in place.

DBE Participation

The TJPA has a DBE-neutral DBE Program and there is no DBE goal on this contract; however, Bidders are encouraged to obtain DBE participation and should refer to the section below for information about any mandatory SBE utilization goal.

SBE Utilization Goal

The TJPA has not established an SBE utilization goal for this contract. However, Bidders are encouraged to obtain SBE participation for this contract. TJPA accepts certifications from the following as SBEs: any state's Unified Certification Program, California Department of General Services, and the San Francisco Contract Monitoring Division.

Questions Regarding DBE/SBE

Written questions concerning DBE/SBE/nondiscrimination requirements should be addressed to:

DBE/SBE Liaison Officer
Transbay Joint Powers Authority
425 Mission Street, Suite 250
San Francisco, CA 94105
(415) 597-4615 fax
Email: RFP@tjpa.org

14 LEVINE ACT

The Levine Act (Government Code § 84308) is part of the Fair Political Practices Act that applies to elected or appointed officers of an agency, and their alternates.

The Levine Act generally provides that while a proceeding involving a contract is pending, and for 12 months following the date a final decision is rendered in the proceeding, Board members (including Board member alternates) and officers may not accept, solicit, or direct a campaign contribution of more than \$500 from an applicant for the contract or their agents, if the Board member or officer knows or has reason to know that the applicant has a financial interest.

The Levine Act also generally requires Board members and officers who have received from an applicant for a contract or their agents a campaign contribution of more than \$500 in the preceding 12 months to disclose the contribution on the record of the proceeding in which a contract is being considered before the decision on the contract is rendered, and to refrain from making, participate in making, or in any way attempt to use their official position to influence the decision on the contract if the officer has willfully or knowingly received the contribution. The Levine Act provides certain opportunities to cure.

Each Bidder must disclose any campaign contributions of more than \$500 the Bidder or its agents have made to a TJPA Board member or officer within the 12-month period preceding the submission of its Bid. This requirement applies to the Bidder, as well as to any member firm or individuals on the Bidder's team, subsidiaries, parent companies, other firms associated with the Bidder and agents of the Bidder. If such a contribution has been made, Bidder must provide to the TJPA's Contracting Officer a written statement setting forth the date and amount of said campaign contribution(s). The Contracting Officer must receive this information at the same time the Bid is received. Bidders must provide prompt written notice to the Contracting Officer of any qualifying contributions made after the Bid is submitted but before the date of the proceeding in which the contract is being considered.

Members of the [TJPA Board of Directors](#) are:

Jeff Gee, Peninsula Corridor Joint Powers Board/Caltrain - Chair	No Alternate
Rafael Mandelman, SF Board of Supervisors -Vice Chair	Tilly Chang, Alternate
Chris Andrichak, AC Transit	Jean Walsh, Alternate
Julie Kirschbaum, SF Municipal Transportation Agency	Judson True, Alternate
Charley Lavery, SF Board of Supervisors	Tilly Chang, Alternate
Eileen Mariano, Office of the SF Mayor	No Alternate
Mark Tollefson, CA High Speed Rail Authority	LaDonna DiCamillo, Alternate
David Ambuehl, State Dept. of Transportation (Caltrans), <i>Ex Officio</i>	No Alternate

15 PROTEST PROCEDURES

The full Protest Policy is available on the TJPA website at <https://www.tjpa.org/about-tjpa/board-directors> > Board Policy No. 002 Protest.