

STAFF REPORT FOR CALENDAR ITEM NO.: 15
FOR THE MEETING OF: September 11, 2025

TRANSBAY JOINT POWERS AUTHORITY

BRIEF DESCRIPTION:

Authorize the Executive Director to execute Amendment No. 07 to Agreement No. 20-06-GEC-000 (Agreement), General Engineering Consultant (GEC) services for the Downtown Rail Extension project, also known as The Portal, between the Transbay Joint Powers Authority (TJPA) and Parsons Transportation Group Inc. (Parsons), exercising a no-cost option to extend the contract to April 30, 2026.

EXPLANATION:

The Downtown Rail Extension (DTX) project, now also known as “The Portal”, requires a multi-disciplinary engineering design team to provide engineering services on behalf of the TJPA; assist in planning, engineering/designing, managing, and implementing this large and complex public infrastructure project; and provide other related professional services.

This time extension is required in order that TJPA and Parsons may work together to complete the scope outlined in Amendment No. 02 of the agreement. Parsons will also prepare handover documentation to support knowledge transfer for the awardee of TJPA’s procurement for GEC services.

Procurement Strategy

In July 2020, the TJPA issued Request for Proposals (RFP) No. 20-06 for General Engineering Consulting (GEC) services for the project. Notices advising potential proposers of the RFP were sent electronically to 1,556 targeted contacts from the TJPA’s compiled list of contacts and 132 vendors via the DemandStar network; the RFP was also posted by five plan holders. The TJPA held a preproposal meeting on July 15, 2020 attended by over 85 participants. Proposals were due on September 4, 2020. The RFP explained that the selected consultant's scope of work would include four primary categories, extending through project construction:

1. Project Management: management, coordination, quality control and assurance, risk management, pursuit of approvals, evaluating financing alternatives, code compliance and design criteria, and similar tasks.
2. Project Development: updating the existing design to 30 percent preliminary engineering. This work will generally involve preparing studies, reports, plans and specifications, amendment documentation, and a cost estimate, and providing procurement support.
3. Project Procurement: producing the contract documents for the updated design of all project elements, including advance/enabling works construction packages.
4. Engineering Support: construction administration and other support services for the project construction contracts.

This GEC scope was developed by TJPA, and other subject matter experts, including staff from the City, SFCTA, MTC, and Caltrain. Members of the Integrated Program Management Team (IPMT) reviewed and concurred with the scope.

Although the RFP contemplated a full scope of GEC services through construction of the project, because the TJPA had not yet determined the construction contract delivery method and schedule for The Portal, the TJPA requested that the proposers only provide a fee proposal for portion of the GEC scope under the base contract (Project Development and associated Project Management tasks, items 1 and 2 in the list of 4 above). Per the RFP, “Submit a proposed annual budget range for performing the services in this RFP Section 4, Project Development.” Where RFP Section 4 defined Project Development as “develop and update 30% level design (preliminary engineering) plans and prepare technical specifications”.

Contract Award and Amendments to Date

The \$25M budget under the base contract was the expected budget required to deliver only that limited portion of the GEC services for a duration of approximately 18 months as noted in the Parsons fee proposal where the assumptions stated that Parsons “assume[d] an 18-month duration for the Project Development phase.” The TJPA expressly contemplated that it would later authorize the remainder of the GEC scope described in the RFP and an associated increase in the contract amount limit.

In November 2020, as a result of a qualifications-based competitive procurement and based on the recommendation of the selection committee, which included representatives from TJPA, Caltrain, SFCTA, and MTC, the TJPA awarded the base Agreement to Parsons. As explained above, the TJPA elected to authorize only the first portion of the GEC scope and associated budget (expressly recognizing future amendments to scope and budget were anticipated as work progressed as noted in the TJPA Board report for Item 10 of the November 2020 TJPA Board meeting, “If TJPA elects to exercise this option and authorize the remainder of the scope, it is expected that the maximum budget would be increased.”).

Amendment No. 01

In April 2021, with the support of the Executive Steering Committee (ESC), the TJPA Board approved an acceleration modification to its Comprehensive Work Plan for the project. TJPA required continued GEC efforts to support the Accelerated Work Plan, including technical studies, 60% design work for the enabling works utility package, and commencement of the progressive design build documents for the main civil package. All of these services were contemplated in the 2020 RFP for GEC services. In December 2022, consistent with the TJPA Board’s Procurement Policy, the TJPA Executive Director authorized Amendment No. 01 to the Parsons Agreement for \$2,500,000, increasing the not to exceed contract amount to \$27,500,000.

Amendment No. 02

In July 2022, the TJPA Board adopted a project delivery strategy for The Portal which identified the contract packages and their respective procurement approaches. In February 2023, consistent with the adopted project delivery strategy, the TJPA Board approved Amendment No. 02 to the Parsons contract which authorized limited Project Procurement and associated Project Management scope as defined in Appendix A of the amendment – inclusive of design scope

beyond 30% which was defined as a Project Procurement task in the RFP scope, and increased the maximum authorized compensation under the Agreement to a total not to exceed contract amount of \$47,500,000. Within this contract limit, the Parsons supported the TJPA Board-adopted accelerated workplan and entry into the Engineering Phase of the Federal Transit Administration, Capital Investment Grants process.

Amendment No. 03

In December 2023, consistent with the TJPA Board's Procurement Policy, the TJPA Executive Director authorized Amendment No. 03 to the Parsons Agreement, updating two key personnel and the associated audited individual hourly base salary rates.

Amendment No. 04

In August 2024, Amendment No. 04 to the Agreement was authorized by the TJPA Executive Director, consistent with the TJPA Board's Procurement Policy, to extend the term of the Agreement to April 5, 2025, for the completion of scope related to existing Notices to Proceed (NTP), and any additional authorized NTPs issued by TJPA, to support advancement of Phase 2 design and engineering effort.

Amendment No. 05

In March 2025, the TJPA Board authorized the Executive Director to execute Amendment No. 05 to the Agreement to extend the term of the Agreement to June 30, 2025, for the completion of scope related to existing NTPs and any additional authorized NTPs issued by TJPA, to support advancement of Phase 2 design and engineering effort.

Amendment No. 06

In June 2025, the TJPA Board approved Amendment No. 06 to the Parsons Agreement to extend the term of the Agreement to September 30, 2025, for the completion of scope related to existing NTPs and any additional authorized NTPs issued by TJPA, to support advancement of Phase 2 design and engineering effort.

Proposed Amendment No. 07

To date, Parsons has not expended all authorized funds under the Agreement. TJPA staff recommend extending the Agreement term until April 30, 2026, to allow durable work to proceed with no increase in the contract limit (see attached form of proposed Amendment No. 07).

If approved, the GEC will continue work authorized under Amendment No. 2 including, but not limited to:

- 55-YB Fourth and King Yard, Package B, At-grade Track and Systems, Revised 30% Design Submittal
- Load Flow Analysis for 2050
- Project Management of Design Tasks and Cost Estimating
- Support for TJPA Coordination with local, state, and federal agencies for utilities, rail operators, property owners, and others as requested.
- Handover documentation to support knowledge transfer for the awardee of TJPA's procurement for GEC services.

TJPA intends to issue a Request for Proposals (RFP) for General Engineering Consultant and professional support services in Fall 2025. This amendment is proposed to minimize the schedule impact of that procurement on the overall program schedule, provide additional time for the completion of existing scope within the currently authorized budget, and to allow for some overlap and transition between the two GEC contracts.

RECOMMENDATION:

Staff recommends that the Board authorize the Executive Director to execute Amendment No. 07 to the Agreement with Parsons, in the form presented, implementing a no-cost option to extend the contract to April 30, 2026.

ENCLOSURES:

1. Resolution
2. Amendment No. 07

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Resolution No. _____

WHEREAS, On July 2, 2020, the TJPA issued Request for Proposals (RFP) No. 20-06 for a consultant specializing in the design, engineering, and procurement of heavy civil underground rail transit projects to provide General Engineering Consultant (GEC) services for the Downtown Rail Extension project, also known as “The Portal”; and

WHEREAS, The RFP explained the selected consultant's scope of work would include four primary categories, extending through project construction: 1. Project Management: management, coordination, quality control and assurance, risk management, pursuit of approvals, evaluating financing alternatives, code compliance and design criteria, and similar tasks; 2. Project Development: updating the existing design to 30 percent preliminary engineering. This work will generally involve preparing studies, reports, plans and specifications, amendment documentation, and a cost estimate, and providing procurement support; 3. Project Procurement: producing the contract documents for the updated design of all project elements, including advance construction packages/enabling works; and 4. Engineering Support: construction administration and other support services for the project construction contracts; and

WHEREAS, On September 4, 2022, the TJPA received one proposal from Parsons Transportation Group, Inc. (Parsons), in response to the RFP; and

WHEREAS, A selection committee consisting of representatives of the TJPA, MTC, Caltrain, and SFCTA found the proposal submitted by the Parsons-led team to be responsive to the RFP and the proposer to be qualified to perform the scope of services; and

WHEREAS, Although the RFP contemplated a full scope of GEC services through construction of the project, because the TJPA had not yet determined the construction contract delivery method and schedule, the TJPA elected to authorize only a portion of the GEC scope and associated budget, while expressly contemplating that it would later amend the contract to authorize the remainder of the GEC scope and make a corresponding increase in the maximum budget; and

WHEREAS, On November 12, 2020, the TJPA Board of Directors adopted Resolution No. 20-035, which authorized the Executive Director to execute an agreement in an amount not to exceed \$20,000,000 for a portion of the GEC services by Parsons (Agreement) for a term not to exceed four (4) years and provides that the TJPA shall have the right to extend the Agreement for two (2) additional consecutive three (3) year terms; and

WHEREAS, In April 2021, the TJPA Board approved an acceleration modification to its Comprehensive Work Plan for the project, and, based on that accelerated schedule, Parsons completed portions of the scope of services under the Agreement more quickly than originally contemplated; and

WHEREAS, On December 30, 2022, consistent with the TJPA Board’s Procurement Policy and the Accelerated Work Plan, the TJPA Executive Director authorized Amendment No. 01 to the Agreement, continuing professional engineering design services for the project, as

contemplated in the RFP for GEC services, at an additional cost not to exceed \$2,500,000 (\$27,500,000 aggregate); and

WHEREAS, On February 9, 2023, consistent with the procurement strategy for the GEC services and the Accelerated Work Plan, the TJPA Board authorized the Executive Director to execute Amendment No. 02 to the Agreement, continuing professional engineering design services for the project, as contemplated in the RFP for GEC services, at an additional cost not to exceed \$20,000,000 (\$47,500,000 aggregate); and

WHEREAS, On December 6, 2023, the TJPA and the Contractor entered Amendment No. 03 to the Agreement, updating two key personnel and the associated audited individual hourly base salary rates; and

WHEREAS, On August 8, 2024, consistent with the TJPA Board's Procurement Policy, the TJPA and the Contractor entered into Amendment No. 04 to the Agreement, extending the term of the Agreement to April 5, 2025, for the completion of scope related to existing Notices to Proceed (NTP), and any additional authorized NTPs issued by TJPA, to support advancement of Phase 2 design and engineering effort; and

WHEREAS, On March 12, 2025, the TJPA Board adopted Resolution No. 25-011 which authorized the Executive Director to execute Amendment No. 05 to the Agreement, extending the term of the Agreement to June 30, 2025, for the completion of scope related to existing Notices to Proceed (NTP), and any additional authorized NTPs issued by TJPA, to support advancement of Phase 2 design and engineering effort; and

WHEREAS, On June 12, 2025, the TJPA Board of Directors adopted Resolution No. 25-024 which authorized the Executive Director to execute Amendment No. 06 to the Agreement, implementing a no-cost option to extend the term of the Agreement to September 30, 2025; and

WHEREAS, TJPA staff recommend the TJPA Board authorize a no-cost option to extend the Agreement through April 30, 2026, in the form presented to the Board, to allow the Contractor to continue the work authorized under Amendment No. 2; and

WHEREAS, TJPA is in the process of releasing a Request for Proposal for procuring GEC and professional support services; now, therefore, be it

RESOLVED, That the TJPA Board of Directors authorizes the Executive Director to execute Amendment No. 07 to the Agreement between the TJPA and Parsons, in the form presented, implementing a no-cost option to extend the contract to April 30, 2026.

I hereby certify that the foregoing resolution was adopted by the Transbay Joint Powers Authority Board of Directors at its meeting of September 11, 2025.

Secretary, Transbay Joint Powers Authority

Amendment No. 07
Agreement No. 20-06-GEC-000 between
the Transbay Joint Powers Authority and
Parsons Transportation Group Inc.

This AMENDMENT No. 07 to AGREEMENT 20-06-GEC-000, dated November 12, 2020, as previously amended December 30, 2022, February 9, 2023, December 6, 2023, August 8, 2024, March 14, 2025, and June 12, 2025 (“Agreement”), is entered into as of _____, 2025, by and between the TRANSBAY JOINT POWERS AUTHORITY (“TJPA”) and PARSONS TRANSPORTATION GROUP INC. (the “Contractor”).

Recitals

- A. On November 12, 2020, the TJPA Board of Directors adopted Resolution No. 20-035, which authorized the TJPA’s Interim Executive Director to execute an agreement in an amount not to exceed \$25,000,000 for General Engineering Consultant services by Contractor for a term not to exceed four (4) years from the Effective Date of the Agreement (November 20, 2020), and provides that the TJPA shall have the right to extend the Agreement for two (2) additional consecutive three (3) year terms.
- B. On December 30, 2022, the TJPA and the Contractor entered Amendment No. 01 to the Agreement, increasing the compensation under the Agreement by \$2,500,000 for a total not-to-exceed contract amount of \$27,500,000 to support advancement of Phase 2 design and engineering efforts.
- C. On February 9, 2023, the TJPA Board of Directors adopted Resolution No. 23-009, which authorized the TJPA’s Executive Director to execute Amendment No. 02 to the Agreement, increasing the compensation under the Agreement by \$20,000,000 for a total not-to-exceed contract amount of \$47,500,000 to support advancement of Phase 2 design and engineering efforts.
- D. On December 6, 2023, the TJPA and the Contractor entered Amendment No. 03 to the Agreement, updating two key personnel and the associated audited individual hourly base salary rates.
- E. On August 8, 2024, the TJPA and the Contractor entered into Amendment No. 04 to the Agreement, extending the term of the Agreement to April 5, 2025, for the completion of scope related to existing Notices to Proceed, and any additional authorized NTPs issued by TJPA, to support advancement of Phase 2 design and engineering efforts.
- F. On March 14, 2025, the TJPA Board of Directors adopted Resolution No. 25-011, which authorized the TJPA’s Executive Director to execute Amendment No. 05 to the Agreement, extending the term of the Agreement to June 30, 2025, to support advancement of Phase 2 design and engineering efforts.

- G. On June 12, 2025, the TJPA Board of Directors adopted Resolution No. 25-024, which authorized the TJPA's Executive Director to execute Amendment No. 06 to the Agreement, extending the term of the Agreement to September 30, 2025, to support advancement of Phase 2 design and engineering efforts.
- H. To date, the Contractor has not expended all authorized funds under the Agreement.
- I. The Contractor represents and warrants that it is well qualified to perform the services required by the TJPA as set forth under the Agreement, Amendments No. 01, No. 02, No. 03, No. 04, No. 05, No. 06, and this Amendment No. 07.
- J. The TJPA and the Contractor wish to amend the Agreement for an extension to April 30, 2026, to support advancement of Phase 2 design and engineering efforts.
- K. The TJPA and Contractor intend that this Amendment No. 07 to the Agreement complies with the regulations of the United States Department of Transportation ("USDOT").

Terms and Conditions

Section 2., Term of the Agreement, of the Agreement, is hereby modified to extend the term of the agreement to ***April 30, 2026***, as provided below:

Subject to Section 1, the term of this Agreement shall be ~~for four (4) years and three hundred fifteen (315) days~~ from the Effective Date of the Agreement, as described in Section 3, "Effective Date of Agreement," ***through April 30, 2026***, provided that (i) the TJPA shall have the option to extend the term of this Agreement for an additional six (6) years total (two (2) three- (3-) year extension options or as otherwise approved by the TJPA) by providing to the Contractor written notice of such extension on or before the expiration date of this Agreement, and (ii) any such extension shall be subject to and conditioned upon the written agreement of the Contractor and the approval of such extension by the TJPA.

All other provisions of the Agreement shall remain in full force and effect.

The individuals executing this Amendment No. 07 to the Agreement represent and warrant that they have the legal capacity and authority to do so on behalf of their respective legal entities.

IN WITNESS WHEREOF, the parties hereto have executed this contract Amendment No. 07 on the day first mentioned above.

**TRANSBAY JOINT POWERS
AUTHORITY**

Adam Van de Water
Executive Director

Transbay Joint Powers Authority
Board of Directors
Resolution No. _____
Adopted: _____
Attest:

Secretary, TJPA Board

Approved as to Form by:

TJPA Legal Counsel

**CONTRACTOR
PARSONS TRANSPORTATION
GROUP INC.**

Lori Colangelo
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