



TRANSBAY JOINT POWERS AUTHORITY

Maria Ayerdi • Executive Director

**TRANSBAY JOINT POWERS AUTHORITY
CITIZENS ADVISORY COMMITTEE
MEETING MINUTES**

Tuesday, April 10, 2007
Yerba Buena Center for the Arts
701 Mission Street
2nd Floor Conference Room
San Francisco, CA

INAUGURAL MEETING

5:30 p.m.

CITIZENS ADVISORY COMMITTEE

Andrew Baglino
Adrian Brandt
Richard Brooks
Tracy Cramer
Alfonso Felder
Peter Hartman
Adrienne Heim
Michael Kiesling
Karen Knowles-Pearce
Jim Lazarus
Shawn Leonard
Jane Morrison
Jul Lynn Parsons
Norm Rolfe
Dave Snyder

Executive Director
Maria Ayerdi

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1. Welcome & Introductions
Meeting was called to order by Bob Beck, TJPA Senior Program Manager and staff liaison to the TJPA CAC, at 5:40pm with 14 of 15 members present. TJPA Executive Director, Maria Ayerdi gave introductory remarks. 15th CAC member arrived. Bob Beck gave an overview of the CAC and CAC members introduced themselves.
2. Distribution & Review of Bylaws
Bob Beck reviewed key aspects of the Bylaws as they relate to the inaugural CAC meeting agenda. CAC members expressed opinions, positive and negative, regarding term limits. It was clarified that only the TJPA Board of Directors may change the CAC Bylaws, but that the CAC may provide suggestions.
3. Identification of TJPA Staff Support
Bob Beck, TJPA Senior Program Manager will be Staff Liaison and primary contact for the CAC.
4. Setting CAC Member Terms
CAC members picked colored chips out of a bag to determine their initial term length, as pursuant to Article 2, Section 3 of the Bylaws.
 - a. The following seven (7) CAC members shall serve an initial one (1) year term:
 - i. Tracy Cramer
 - ii. Alfonso Felder
 - iii. Adrienne Heim
 - iv. Michael Kiesling
 - v. Jane Morrison
 - vi. Norm Rolfe
 - vii. Dave Snyder
 - b. The following eight (8) CAC members shall serve an initial two (2) year term:
 - i. Andrew Baglino
 - ii. Adrian Brandt
 - iii. Richard Brooks
 - iv. Peter Hartman
 - v. Karen Knowles-Pearce
 - vi. Jim Lazarus
 - vii. Shawn Leonard
 - viii. Jul Lynn Parsons
5. Program Overview (Information Item)
Emilio Cruz, Principal with URS Corporation, the program management team, gave a PowerPoint presentation about the Transbay Transit Center Program, including history, overview and next steps.
6. Nomination & Election of Chair
Pursuant to Article 3, Section 1 of the Bylaws:

- a. Nominations for CAC Chair were accepted by secret ballot. There were eight (8) nominees, of who six (6) accepted the nomination. Jim Lazarus was elected Chair by secret ballot. He shall serve until the first regular meeting of the CAC after March 1, 2008.
7. Nomination & Election of Vice-Chair
Pursuant to Article 3, Section 1 of the Bylaws:
 - a. CAC voted affirmatively to elect the second highest vote getter in the election for Chair to serve as the Vice Chair. Karen Knowles-Pearce was elected Vice Chair. She shall serve until the first regular meeting of the CAC after March 1, 2008.
8. Review of Future CAC Agenda Items
Bob Beck discussed future meetings. CAC members requested that staff provide a contact list for the CAC membership. CAC members were told that all correspondence will be sent via e-mail unless specifically requested in printed copy.
9. Public Comment
None.
10. Adjourn
The meeting was adjourned at 7:50pm.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Admin. Code Sections 16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street, Suite 801, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 554-8757 and web site: sfgov.org/ethics.