



**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

MINUTES

Thursday, February 9, 2023

1 Dr. Carlton B. Goodlett Place, Room 416
San Francisco, CA

REGULAR MEETING
9:30 a.m.

BOARD OF DIRECTORS

Jeff Gee, Chair
Rafael Mandelman, Vice Chair
Elaine Forbes
Alicia John-Baptiste
Boris Lipkin
Diane Shaw
Jeffrey Tumlin
Dina El-Tawansy (*ex-officio*)

Executive Director
Adam Van de Water

Secretary
Nila Gonzales

TJPA Office
425 Mission Street, Suite 250
San Francisco, California 94105
415-597-4620

9:30 – REGULAR MEETING

ORDER OF BUSINESS

1. Call to Order

Vice Chair Mandelman called the meeting to order at 9:39 a.m.

2. Roll Call

Secretary Gonzales announced that Chair Gee and Director El-Tawansy were absent and noted Vice Chair Mandelman would preside over the meeting and Director Ambuehl was sitting in as Director El-Tawansy's alternate.

Present: David Ambuehl
Elaine Forbes
Alicia John-Baptiste
Boris Lipkin
Diane Shaw
Jeffrey Tumlin
Rafael Mandelman

Absent: Dina El-Tawansy
Jeff Gee

3. Communications

Secretary Gonzales provided instructions on the Public Call-in/Comment process. Additionally, she noted that the Board would hear items out of order in an effort to consider items for action before quorum was lost; she stated that Item 6 and the Regular Calendar Items 8-14 would be heard next then the Board would return to hear Items 4, 5 and 7.

4. Board of Director's New and Old Business

None.

5. Executive Director's Report

- Contract Security Quarterly Report
- Facility Operations Update

Executive Director (ED) Van de Water presented the ED report.

Rodney Harris, TJPA Chief Security Officer, presented the Contract Security Quarterly Report.

R.E. Walsh, TJPA Facility Director, presented the Facility Operations Update.

6. Citizens Advisory Committee (CAC) Update

Brian Larkin, CAC Chair, presented the Update.

7. Public Comment

Members of the public may address the Authority on matters that are within the Authority's jurisdiction and are not on today's calendar.

Roland Lebrun suggested keeping regional stakeholders apprised of project status.

THE FOLLOWING MATTERS BEFORE THE TRANSBAY JOINT POWERS AUTHORITY ARE RECOMMENDED FOR ACTION AS STATED BY THE EXECUTIVE DIRECTOR OR THE CHAIR.

REGULAR CALENDAR

8. Presentation of the 20-Year Financial Plan including the Downtown Rail Extension Project Cost Estimate and Funding Plan Update.

Andrea Miller, TJPA Chief Financial Officer, introduced the item, which was jointly presented by Alfonso Rodriguez, TJPA Project Director; Oscar Quintanilla, TJPA Budget & Procurement Director; and Jesse Koehler, San Francisco County Transportation Authority Rail Program Manager.

Public Comment:

Roland Lebrun noted that the construction delivery methodology may present similar challenges of comparable projects like the San Francisco Municipal Transportation Agency Central Subway project.

9. Authorizing the Executive Director to submit a letter and supporting information to the Federal Transit Administration for the purpose of requesting entry of Phase 2 of the Transbay Program, more commonly referred to as the Downtown Rail Extension, into the Engineering Phase of the Capital Investment Grants – New Starts process.

Alfonso Rodriguez, TJPA Project Director, presented the item.

No public comment.

RESOLUTION 23-008

On motion to approve:

ADOPTED: AYES – Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Mandelman
ABSENT – Gee

10. San Francisco Peninsula Rail Program Executive Steering Committee (ESC) Update and status of the Downtown Rail Extension Workplan schedule.

Michelle Bouchard, Executive Director of Caltrain and ESC Chair, provided the ESC Update and Alfonso Rodriguez, TJPA Project Director, presented the status of the schedule.

11. Authorizing the Executive Director to execute Amendment No. 02 to Agreement No. 20-06-GEC-000, General Engineering Consultant services for the Downtown Rail Extension project with Parsons Transportation Group (Parsons), authorizing additional scope and increasing the contract amount by \$20,000,000 for a total not-to-exceed contract amount of \$47,500,000, consistent with the original procurement strategy, to allow Parsons to perform needed continuing engineering services under the accelerated schedule.

Secretary Gonzales noted for the record that there was an error on page 7 and 8 of Amendment 2 wherein the text stated, “Station fit-out design at the Salesforce Transit Center and the Fourth and Townsend Street Station is excluded from this Contract Amendment 2, and will be covered under a Future Contract Amendment” – the text was corrected by striking, “and will be covered under a Future Contract Amendment”. Additionally, she stated the text which read “Engineering Support - To be covered under a Future Contract Amendment” was replaced with “Engineering Support - Excluded from this Contract Amendment 2”. The revision was posted to the website and provided to the Board in hardcopy.

Alfonso Rodriguez, TJPA Project Director, presented the item.

Public Comment:

Roland Lebrun suggested the contract be heard at the ESC before the TJPA Board considers approval.

RESOLUTION 23-009

On motion to approve:

ADOPTED: AYES – Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Mandelman
ABSENT – Gee

12. Authorizing the Executive Director to execute a Memorandum of Agreement with the Peninsula Corridor Joint Powers Board (Caltrain), for reimbursement from TJPA to Caltrain for Caltrain consultant efforts to advance Downtown Rail Extension Enabling Works Planning in an amount not to exceed \$595,000 and a term expiring no later than March 31, 2024.

Anna Harvey, TJPA Deputy Project Director – Engineering, presented the item.

No public comment.

RESOLUTION 23-010

On motion to approve:

ADOPTED: AYES – Forbes, John-Baptiste, Lipkin, Tumlin and Mandelman
ABSTAIN – Shaw
ABSENT – Gee

13. Approving the TJPA's Title VI program for the triennial period of April 1, 2023 to March 31, 2026 for the Transbay Transit Center Program.

Andrea Miller, TJPA Chief Financial Officer, presented the item.

Director John-Baptiste inquired about the population pool surveyed to determine the language requirements and Ms. Miller stated she would retrieve such information and follow-up.

No public comment.

RESOLUTION 23-011

On motion to approve:

ADOPTED: AYES – Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Mandelman
ABSENT – Gee

14. Approving the Minutes of the January 12, 2023 meeting.

No public comment.

On motion to approve:

ADOPTED: AYES – Forbes, John-Baptiste, Lipkin, Shaw, Tumlin and Mandelman
ABSENT – Gee

ADJOURN – Vice Chair Mandelman adjourned the meeting at 11:07 a.m.

A recording of the meeting is on file in the office of the Secretary to the Transbay Joint Powers Authority Board of Directors.

Nila Gonzales
Board Secretary

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3112 and web site: www.sfethics.org.