

STAFF REPORT FOR CALENDAR ITEM NO.: 10
FOR THE MEETING OF: October 14, 2021

TRANSBAY JOINT POWERS AUTHORITY

BRIEF DESCRIPTION

On February 15, 2007, the TJPA Board of Directors approved the appointment of the fifteen inaugural members to the TJPA Citizens Advisory Committee (TJPA CAC). The inaugural CAC meeting was held in April 2007, and the newly appointed members drew lots to determine which would serve initial one-year terms and which would serve full two-year terms. The expiration of subsequent terms has been staggered accordingly. Currently two mid-term seats on the committee are open to be filled: Bicycle Advocate and Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal.

The TJPA CAC bylaws specify that members be selected to represent the following constituent categories:

1. Daily Caltrain Rider into San Francisco
2. Daily AC Transit Transbay Rider into San Francisco
3. Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal
4. Local Resident from District 6
5. Local Business from District 6
6. Environmentalist
7. Member of a Planning or Good-Government Non-Profit Organization
8. Representative from Labor
9. Bicycle Advocate
10. Disabled Advocate
11. San Francisco Based Public Transit Advocate
12. Regional Transit Advocate
13. Regional Transit Advocate
14. Member of the Citywide (San Francisco) Business Community
15. Member with Expertise in Real Estate Development or Real Estate Finance

The criteria for membership were established to ensure a qualified committee of regional stakeholders with a diverse array of knowledge and interest/advocacy aligned with the principal components that define the Transbay Program. Membership requires affiliation with at least one category, and the bylaws further specify that this mix of representation be preserved when replacement members are appointed to the CAC.

In July 2021 the Bicycle Advocate seat became vacant, and in August 2021 the Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal seat opened up. The TJPA solicited applications for the two mid-term seats beginning in August through early October 2021. The TJPA received one application for the vacant Bicycle Advocate seat and one application for the open Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal seat.

After reviewing the applications, staff is recommending that the Board of Directors appoint two new members to fill the two open mid-term seats:

1. Hunter Oatman-Stanford Bicycle Advocate
2. Gabriel Chan Daily MUNI Rider on a line that terminates
at or passes through the Transbay Terminal

APPLICATION SOLICITATION OUTREACH

Prior to forming the CAC, TJPA staff developed, and the TJPA Board of Directors approved, an application for membership that asks for qualifications for membership, a statement of the applicant's objectives and goals, and affiliation(s) and references. This same application has been used in soliciting new members.

The call for applications was posted on the TJPA website at <https://tjpa.org/tjpa/cac/cacreruitment>, distributed via e-mail to TJPA's various outreach lists, discussed at CAC and TJPA Board meetings, circulated to our partner agencies, posted on multiple social media networks various times during the recruitment period and distributed to various community organizations, including:

- AC Transit
- Accion Latina
- Bay Area Bicycle Coalition
- Bay Area Council
- Bay Area Metro
- Berkeley Chinese Students and Scholars Assoc.
- Black Student Union
- Chinese Chamber of Commerce (San Francisco)
- Chinese Student Association
- Consulate General of Mexico
- Cycles of Change
- Director Literacy for Environmental Justice
- Disabled Students Association
- East Bay Bike
- Executives Association of San Francisco
- Hispanic Chamber of Commerce Alameda County
- Indian Student Association
- Indonesian Student Association
- Japanese Chamber of Commerce
- Japanese Student Association
- La Raza Community Resource Center
- Latino Association of Graduate Students in Engineering and Science (LAGESE)
- Latino Community Foundation
- Livable City
- Next Steps Marketing
- Oakland Chinatown Chamber of Commerce
- Pacific Islander's Club
- People Organizing to Demand Environmental and Economic Rights (PODER)
- Pilipino American Collegiate Endeavor
- Pilipino Association of Scientists, Architects, and Engineers (PASAE)
- San Francisco Bay Area Society of Hispanic Professional
- San Francisco Bicycle Advisory Committee
- San Francisco Bicycle Coalition
- San Francisco Chamber of Commerce
- San Francisco Cycling Club
- San Francisco Department of the Environment
- San Francisco Hispanic Chamber of Commerce
- San Francisco La Raza Lawyers Association
- San Francisco Planning and Urban Research Association (SPUR)
- San Francisco Transgender Initiatives (Posted in their newsletter)
- San Francisco Transit Riders

- San Francisco Yellow Bike Project
- San Francisco Youth Commission
- San Mateo Area Chamber of Commerce
- Scraper Bike Team
- SF Cycling Club
- Sierra Club
- Society of Asian Scientists and Engineers (SASE)
- SPUR
- Student Kouncil of Intertribal Nations
- The Nature Conservancy
- Transform
- UC Berkeley
- Veterans Services at SFSU
- Women of Color Collective (WOCC)

APPLICATIONS RECEIVED

The TJPA received applications from two men, both applicants are San Francisco residents. The applicants included one Asian and one Caucasian.

RECOMMENDATIONS FOR APPOINTMENT TO THE TJPA CAC

Staff recommends approval of candidates in the two indicated categories, pursuant to Article 2, Section 4 of the Bylaws of the Transbay Joint Powers Authority Citizens Advisory Committee.

NEXT STEPS

The attached resolution appoints the recommended applicants for membership on the TJPA CAC. The appointed members will be invited to the next meeting of the TJPA CAC. In compliance with state regulations in response to the current state of emergency and emergency orders, the meeting may continue to be held exclusively via teleconferencing as approved by the TJPA Board. Meetings are normally held at the TJPA office at 425 Mission Street, Suite 250, San Francisco, CA 94105.

TIMELINE

October 14, 2021	TJPA Board of Directors Considers Recommended CAC Membership
November 9, 2021	Next TJPA CAC Meeting

RECOMMENDATION

Adopt the resolution approving the appointment of two members to the TJPA CAC as recommended.

ENCLOSURES

1. Applications of recommended TJPA CAC Members
2. Resolution

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Resolution No. _____

WHEREAS, On October 27, 2006, the Transbay Joint Powers Authority (TJPA) Board approved the creation of the TJPA Citizens Advisory Committee (TJPA CAC) and Bylaws; and

WHEREAS, The approved TJPA CAC Bylaws call for a CAC comprised of fifteen members; and

WHEREAS, The TJPA CAC first met on April 10, 2007; and

WHEREAS, Two mid-term positions on the CAC are open for appointment - the Bicycle Advocate seat and the Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal seat; and

WHEREAS, The TJPA has solicited applications for membership from the public and received one application from a qualified individual for each seat; and

WHEREAS, Hunter Oatman-Stanford is recommended for appointment to the Bicycle Advocate vacant seat and Gabriel Chan is recommended for appointment to the Daily MUNI Rider on a line that terminates at or passes through the Transbay Terminal vacant seat on the TJPA CAC; and

WHEREAS, The recommended TJPA CAC members include individuals with a diverse range of interests, expertise and backgrounds and represent the regional nature of the Transbay Program; now, therefore, be it

RESOLVED, That the TJPA Board of Directors appoints the recommended applicants to serve as members of the TJPA CAC.

I hereby certify that the foregoing resolution was adopted by the Transbay Joint Powers Authority Board of Directors at its meeting of October 14, 2021.

Interim Secretary, Transbay Joint Powers Authority



TRANSBAY JOINT POWERS AUTHORITY
Nila Gonzales • Interim Executive Director

APPLICATION FOR MEMBERSHIP ON THE TJPA CITIZENS ADVISORY COMMITTEE

Name: Hunter Oatman-Stanford
(Please type or write legibly)

Home Address: _____

City: San Francisco County: CA Zip Code: 94107

Email: _____ Home Phone: _____

Contact Phone: _____ Occupation: grad student / transportation planner

Employer: SFMTA Position: Livable Streets Intern

Ethnicity: white Gender: male
(Voluntary Information) (Voluntary Information)

Affiliation(s) Please check at least one.
Membership requires that you fit within one of the categories below.

- Daily Caltrain rider into San Francisco
- Daily AC Transit Transbay Rider into San Francisco
- Daily MUNI Rider on a line that serves the Transit Center
- Local Resident from District 6 (zip code 94105 or 94107)
- Local Business from District 6 (zip code 94105 or 94107)
- Environmentalist
- Member of a planning or good-government non-profit organization
- Representative from labor
- Bicycle advocate
- Disabled advocate
- San Francisco based public transit advocate
- Regional Transit advocate
- Member of the citywide (San Francisco) business community
- Member with expertise in real estate development or real estate finance

Please explain your qualifications with respect to the affiliation(s) you checked above.

I have been a bicycle rider and safe-streets advocate since moving to San Francisco a decade ago. As a member of the San Francisco Bicycle Coalition and WalkSF, I've worked with SFMTA, SFCTA, and Caltrans to make our city's streets more accessible and safe for all vulnerable users.

I recently worked with the AC Transit Board to recommend secure bicycle parking at the Northeast end of the Transbay Terminal, which I will use often as a weekday commuter to U.C. Berkeley, where I'm currently a grad student in the city planning program focusing on active transportation.

HUNTER OATMAN-STANFORD

EDUCATION

University of California | Berkeley, CA | 2020 - 2022 (expected)

Masters student in City & Regional Planning concentrating on transportation & healthy cities.

Vassar College | Poughkeepsie, NY | 2003 - 2007

Graduated Phi Beta Kappa with a B.A. in Media Studies.

WORK EXPERIENCE

SFMTA Streets Division

Livable Streets Intern | San Francisco, CA | 2021

- Created collision maps, email updates, public notices, engagement resources, and final reports for projects to improve multimodal access from the Embarcadero to streets in Golden Gate Park.
- Developed plans for safety improvements and executed traffic, ridership, and parking surveys.

OakDOT

Chinatown Circulation & Safety Plan Intern | Oakland, CA | Summer 2021

- Investigated street-safety changes in Oakland's Chinatown. Analyzed previous planning and engagement, designed streetscape improvement maps, and developed recommendations for OakDOT's future neighborhood plan.

CollectorsWeekly.com

Senior Writer & Product Manager | San Francisco, CA | 2012 - 2020

- Researched, wrote, and edited articles on urban history and antiques featured in publications like Longreads, Ms. Magazine, Fast Co., Mental Floss, Gizmodo, Jezebel, and the Atlantic.
- Directed software-engineering/design team and managed business partnerships.

PROJECTS & ADVOCACY

Caltrans D4 Pedestrian Advisory Committee

Committee Member | San Francisco, CA | 2021

- Working with representatives from advocacy, planning organizations, and Caltrans to improve facilities in the Bay Area for people walking or wheeling.

U.C. Berkeley Department of Parking & Transportation

Bike Plan Micro-Revision Team Member | Berkeley, CA | Fall 2020

- Surveyed community members and proposed bicycle-infrastructure expansion, micromobility guidelines, equity programming, and key performance indicators for updated Bike Plan.

San Francisco Bicycle Coalition & Walk SF

Member / Volunteer | San Francisco, CA | 2012 - Present

- Promoted active transportation, safe streets, and community planning, focusing on efforts in the Tenderloin, SoMa, and other underserved communities.

SKILLS

Design & Development: Adobe Creative Suite (Photoshop, Illustrator, InDesign), Jira, QGIS

Data & Content Management: WordPress, MS Office Suite, Google (Analytics, Docs, Forms, Sheets, Slides), Jupyter Hub/Python (novice)

Communications: Constant Contact, Mautic, Slack, Facebook, Pinterest, Tumblr, Twitter



TRANSBAY JOINT POWERS AUTHORITY
Nila Gonzales • Interim Executive Director

APPLICATION FOR MEMBERSHIP ON THE TJPA CITIZENS ADVISORY COMMITTEE

Name: Gabriel Chan
(Please type or write legibly)

Home Address: _____

City: San Francisco County: San Francisco Zip Code: 94118

Email: _____ Home Phone: _____

Contact Phone: _____ Occupation: Urban Planning

Employer: Transdev Position: Transit Planner

Ethnicity: Chinese-American Gender: Male
(Voluntary Information) (Voluntary Information)

Affiliation(s) Please check at least one.
Membership requires that you fit within one of the categories below.

- Daily Caltrain rider into San Francisco
- Daily AC Transit Transbay Rider into San Francisco
- Daily MUNI Rider on a line that serves the Transit Center
- Local Resident from District 6 (zip code 94105 or 94107)
- Local Business from District 6 (zip code 94105 or 94107)
- Environmentalist
- Member of a planning or good-government non-profit organization
- Representative from labor
- Bicycle advocate
- Disabled advocate
- San Francisco based public transit advocate
- Regional Transit advocate
- Member of the citywide (San Francisco) business community
- Member with expertise in real estate development or real estate finance

Please explain your qualifications with respect to the affiliation(s) you checked above.

I am a San Francisco native and commute to work on the 38 Geary every day. I've experienced first-hand the construction of the Transbay Transit Center and even toured the construction site a few years ago. I think I am especially well-positioned to serve on this committee given my background in transportation planning and extensive local/regional knowledge. Providing equitable and reliable transit service for generations to come in the Bay Area is something I care deeply about. I hope to bring both my technical knowledge and passion for creating a more healthy and equitable Bay Area to this committee.

Applicants who currently sit on another regional CAC that advises on matters relevant to the Transit Center will have priority for membership on the TJPA CAC.



TRANSBAY JOINT POWERS AUTHORITY
Nila Gonzales • Interim Executive Director

Check here if you are a member of another regional Citizens Advisory Committee.

List CAC _____ Member since _____
#2 _____ Member since _____
#3 _____ Member since _____

Summary of Applicant's Qualifications for Membership (You may attach a resume. Please limit your attachment to no more than three pages):

**Resume attached for reference

Statement of Applicant's Objectives/Goals if accepted for membership on the TJPA Citizens Advisory Committee:

My goal in joining this committee is to bring my unique perspective as a long-time San Francisco MUNI rider on a line that directly serves the Transbay Transit Center. I also hope to use my expertise in transit planning to positively contribute to discussions brought before the citizens advisory committee. Ultimately, I want to play a part in this committee making a beneficial contribution for transit riders and transportation stakeholders throughout the region.

References

Name	E-mail	Phone
1. Tracy Minicucci, SFMTA		(all phone)
2. Kent Hinton, Transdev		(ne)

Applications are considered active for one year from the date of signature. Completed applications should be submitted to the Transbay Joint Powers Authority via email cac@tjpa.org or by mail to 425 Mission Street, Suite 250, San Francisco, CA 94105.

Please note that the information you provide in this application and resumes, and other material provided in connection with it, may be made available to the public. If you do not want your home address, telephone number, email address, or fax number disclosed, please indicate that fact in the space below the signature line. The information will be redacted from publicly available copies. Where residence is relevant, a portion of the address (such as street name and zip code) may be disclosed.

Gabriel E. Chan
SIGNATURE

10/6/2021
DATE

How did you hear about us?

- TJPA Website/Search Engine (Google, Yahoo, etc.)
- Email
- Newspaper
- Word of Mouth
- Social Media
- Other _____

Gabriel Chan

Education

- Master of Urban and Regional Planning (Transportation Concentration), UCLA 2018 – 2020
B.Sc., Ecology, Behavior, and Evolution with a minor in Urban & Regional Studies, UCLA 2013 – 2018

Experience

Transdev (San Francisco Paratransit) July 2020 – Present

Transportation Planner

- Performs SFMTA requests for paratransit data and conducts geospatial analysis to inform local planning decisions
- Prepares detailed analyses of key performance indicators of paratransit service—system efficiency and on-time performance
- Recommends, implements, and evaluates system improvements with input from key stakeholders and paratransit advisory committee to improve customer satisfaction and operational efficiency
- Designs and implements reporting procedures for emergency programs introduced during the Covid-19 emergency

Division of Life Sciences | UCLA Sep. 2018 – June 2020

Teaching Associate – Genetics, Evolution, and Ecology

- Lead three lab/discussion sections with over 70 students total and give weekly content presentations
- Develop lesson plans and refine pedagogy with course instructors and fellow teaching assistants
- Grade and evaluate student assignments and maintain accurate student records in the gradebook

San Francisco Municipal Transportation Agency (SFMTA) June – Sep. 2019

Planning Intern, Parking | Curb Management

- Developed motorcycle parking management recommendations for the SFMTA Curb Management Strategy
- Determined new parking meter rates and prices in advance of the Chase Center opening using data from surrounding areas
- Created methodology and collected/analyzed data for Chase Center loading zone study to measure neighborhood impacts
- Solicited community feedback at meetings, over the phone, and via email for the NE Mission Parking Management Project

San Francisco Municipal Transportation Agency (SFMTA) May – Sep. 2018

Planning Intern, Capital Finance

- Principally responsible for successful completion and submittal of three Caltrans grant applications totaling over \$10 million
- Collaborated with staff to create project maps, perform cost-benefit analysis, and estimate project budget and schedule
- Created detailed work plans with internal milestones in order to meet critical application deadlines
- Mentored a high school intern with ArcGIS to complete basic mapping projects independently

Los Angeles Walks Oct. 2017 – Mar. 2018

Intern, Policy and Development

- Wrote project proposals and letters of interest to pursue new funding through local foundations
- Supported the planning and execution of programs including community workshops and awareness campaigns
- Attended city council transportation meetings and reported back policy updates to the Vision Zero alliance

San Francisco Municipal Transportation Agency (SFMTA) June – Sep. 2017

Planning Intern, Capital Finance

- Accurately completed and submitted various federal, state, and local grant reports
- Worked closely with analysts and project managers across the agency to support fully automating narrative reports
- Prepared SFMTA's Bond Accountability Report in advance of issuance of General Obligation funds totaling over \$180 million
- Collected field data and measurements about TNC vehicle behavior under the guidance and instruction of a project manager

Skills

Technical:

- Microsoft Office Suite (Excel, Outlook, Word, PowerPoint, Access)
- Adobe Acrobat and Illustrator
- R
- ArcGIS and QGIS
- Trapeze's transit scheduling product PASS
- Intermediate Spanish, beginner Korean

Professional:

- Prioritizing tasks with firm deadlines
- Public speaking/presentation
- Professional communication (visual, verbal, written)
- Research, data collection and analysis, experimental design
- Event and program planning
- Project development and Management (scope, schedule, budget, cost estimate, evaluation tools)