

**THIS STAFF REPORT COVERS CALENDAR ITEM NO.: 7.2
FOR THE MEETING OF: July 15, 2010**

TRANSBAY JOINT POWERS AUTHORITY

BRIEF DESCRIPTION:

Authorize the Executive Director to execute Amendment No. 3 to the professional services agreement (IT Agreement) between the Transbay Joint Powers Authority and Bluecrane, Inc. for Information Technology Management and Support Services (IT Services), extending the term of the IT Agreement for one year without increasing the maximum compensation.

EXPLANATION:

On July 23, 2004, the TJPA Board authorized the Executive Director to award a contract to Bluecrane, Inc. for a maximum compensation of \$133,341.14 for IT Services for the TJPA. On July 19, 2007, the TJPA Board authorized the Executive Director to execute Amendment No. 1, extending the term of the agreement for three years without increasing the maximum compensation. At that time, the IT Agreement budget was only 53 percent expended.

Amendment No. 2, approved by the TJPA Board on September 20, 2007, substituted the subcontractor working under Bluecrane to assist in service provision.

Bluecrane and its subconsultant provided on-call IT support services anytime TJPA staff had IT-related issues, needed IT hardware or software installed, required email accounts to be set-up or disabled, etc. In October 2007 the TJPA hired an IT Manager to join the staff fulltime. Consequently, TJPA has reduced its requests for IT Services. As of June 1, 2010, Bluecrane has billed the TJPA \$95,177 for IT Services, leaving a balance of \$38,164, or 28 percent, remaining.

The TJPA IT Manager will continue to require many of the IT Services provided by Bluecrane and its subconsultant under the IT Agreement, such as consultation on special projects or provision of extra staff in case of IT emergency. The TJPA IT Manager recommends that Bluecrane continue to provide these services to the TJPA for an additional year under an amendment to the IT Agreement.

Amendment No. 3 to the IT Agreement would extend the term of the agreement by one year. Amendment No. 3 does not change the scope, price or deliverables under the Agreement. In particular, Amendment No. 3 would not change the maximum compensation under the Agreement.

Both Bluecrane and its current subconsultant, Coastline Technology Consulting, are certified SBEs by the California Department of General Services. The IT Agreement has 100 percent SBE participation and 65 percent DBE participation over the life of the agreement.

RECOMMENDATION:

Staff recommends that the Board of Directors authorize the Executive Director to execute Amendment No. 3 to the IT Agreement with Bluecrane, Inc.

ENCLOSURES:

1. Resolution
2. Amendment No. 3 to IT Agreement

**TRANSBAY JOINT POWERS AUTHORITY
BOARD OF DIRECTORS**

Resolution No. _____

WHEREAS, On July 23, 2004 in Resolution No. 04-008, the Transbay Joint Powers Authority (TJPA) Board of Directors resolved to authorize the Executive Director to execute an Information Technology Management and Support Services Agreement (IT Agreement) with Bluecrane, Inc. for a three-year term and a maximum compensation of \$133,341.14, and the IT Agreement was executed on August 1, 2004; and

WHEREAS, On July 19, 2007 in Resolution No. 07-023, the TJPA Board resolved to authorize the Executive Director to execute Amendment No. 1 to the IT Agreement, extending the term by three years; and

WHEREAS, As of June 1, 2010, Bluecrane, Inc. has provided a total amount of \$95,177.09 in services under the IT Agreement, leaving a \$38,164.05 remaining balance on the IT Agreement; and

WHEREAS, TJPA Staff desires to extend the term of the IT Agreement with Bluecrane, Inc. for an additional one year without increasing the maximum compensation under the IT Agreement; and

WHEREAS, Such change to the term requires an Amendment to the Agreement, but does not change the scope, price or deliverables under the Agreement; now, therefore, be it

RESOLVED, That the TJPA Board of Directors authorizes the Executive Director to execute Amendment No. 3 to the IT Agreement with Bluecrane, Inc., to modify the Agreement to extend the term of the IT Agreement for an additional one year without increasing the maximum compensation under the IT Agreement.

I hereby certify that the foregoing resolution was adopted by the Transbay Joint Powers Authority Board of Directors at its meeting of July 15, 2010.

Secretary, Transbay Joint Powers Authority

Amendment No. 03
Professional Services Agreement between
the Transbay Joint Powers Authority and Bluecrane, Inc.

THIS Amendment No. 3 to the Professional Services Agreement to furnish information technology management and support services dated August 1, 2004 (“Agreement”) is entered into as of the _____ day of _____, 2010 in San Francisco, California, by and between **Bluecrane, Inc.** (“Contractor”), and the **Transbay Joint Powers Authority** (“TJPA”).

The TJPA and Contractor desire to extend the term of the Agreement without changing the scope, price, or deliverables under the Agreement. The TJPA and Contractor agree to amend Section 2 of the Agreement in its entirety to read as follows:

2. Term of the Agreement.

Subject to Section 1, the term of this Agreement shall not exceed seven years from the Effective Date of Agreement.

All other provisions of the Agreement shall remain in full force and effect. In particular, there shall be no change to the maximum compensation described in Section 5 of the Agreement.

**TRANSBAY JOINT POWERS
AUTHORITY**

CONTRACTOR

Bluecrane, Inc.

Maria Ayerdi-Kaplan
Executive Director

Signature

Transbay Joint Powers Authority
Board of Directors
Resolution No. _____
Adopted: _____
Attest:

Printed Name

Secretary, TJPA Board

Tax Identification Number