

Memorandum

To: TJPA Board of Directors
From: Maria Ayerdi-Kaplan, Executive Director
Date: For the Board Meeting of January 8, 2009
Re: Transbay Joint Powers Authority Quarterly Financial Reports

The following financial reports have been prepared as information items for the TJPA Board:

1. FY 2008-09 First Quarter Budget vs. Actual Financial Report (Unaudited)
2. Status of Purchase Orders and Contracts Greater than \$25,000 as of October 31, 2008
3. Quarterly Investment Report as of October 31, 2008
4. Inception to September 30, 2008 Expenditures and Revenues (Unaudited)

This memorandum describes the reports.

1. FY 2008-09 First Quarter Budget vs. Actual Financial Report

The TJPA Board approved the FY 2008-09 TJPA budget in June 2008. Accounting reports have been summarized to show budget versus actual amounts for expenditures and revenues through the first quarter of fiscal year 2008-09 (July 1, 2008 through September 30, 2008) unaudited.

The FY 2008-09 first quarter budget versus actual financial report is shown in Attachment 1. This report indicates that expenditures to fiscal year end 2009 are within the available budget.

For one revenue line item, the San Mateo County Sales Tax, the expended amount exceeds the budget. Revenues were drawn down according to the eligible expenditures, which were slower than anticipated for FY 2007-08, resulting in additional revenue rolling forward to FY 2008-09. The TJPA is not required to spend the grant in a particular fiscal year. Thus, the rate of expenditure does not impact the overall funding plan for the Transbay program. All other revenue receipts are at anticipated levels.

Budget versus actual variances in salaries, benefits and administration expenses are due largely to unfilled positions or budgeted costs that have not yet been realized. Budget versus actual variances for Professional & Specialized Services expenses are due largely to budgeted costs that have not yet been realized and/or invoiced by vendors. In some cases, planned expenditures for the fiscal year have not yet occurred as several contracts have not yet been awarded.

2. Status of Purchase Orders and Contracts Greater than \$25,000 as of October 31, 2008

TJPA staff periodically reports to the Board on the status of contracts greater than \$25,000. As shown in attachment 2, expenditures as of October 31, 2008 are within the contract certification amounts. In general, procurement activities are proceeding as planned. Additional details for each contract are noted in the report.

3. Quarterly Investment Report as of September 30, 2008

The TJPA has two permitted investment instruments: 1) Insured savings account or money market account in a qualified public depository as established by state law, and 2) City & County of San Francisco investment pool (City Treasury Pool).

The Investment & Earnings report identifies the balance in the City Treasury Pool and the Money Market account at the end of each quarter, and a cumulative amount for the fiscal year end of June 30, 2009. The interest earnings amount for the City Treasury Pool is recorded in FAMIS (City's accounting system) and the interest earnings amount for the Money Market account is obtained from the TJPA's Union Bank of California bank statement.

For the quarter ending September 30, 2008, interest earnings from the City Treasury Pool were \$62,437. Interest earnings from the Money Market for the quarter were \$59 (interest earned is offset against analysis fees) with total fiscal year earnings for both investment instruments of \$62,496. The annualized rate of return was 5.07% with an ending cash balance of \$4,929,559.

4. Inception to September 30, 2008 Expenditures and Revenues

The Inception to September 30, 2008 Expenditures and Revenues (unaudited) report provides an overview of the TJPA's expenditures and revenues from the beginning of the program through September 30, 2008. Summary level information is provided by major expenditures category and revenue source.

ENCLOSURES:

1. FY 2008-09 First Quarter Budget vs. Actual Financial Report (unaudited)
2. Status of Purchase Orders and Contracts Greater than \$25,000 as of October 31, 2008
3. Quarterly Investment Report as of September 30, 2008
4. Inception to September 30, 2008 Expenditures and Revenues (unaudited)

RECOMMENDATION:

Information only.

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
1st Quarter (July 2008 through September 2008)
As of 12/5/08

	FY 2008-09 Budget	FY 2008-09 1st Quarter Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 1st Quarter	Notes
EXPENDITURES ¹					
Salaries & Benefits					
<i>Salaries</i>	1,818,000	209,549	1,608,451	12%	
<i>Benefits</i>	616,200	62,422	553,778	10%	
Subtotal, Salaries & Benefits	2,434,200	271,971	2,162,229	11%	
Administration					
<i>Rent</i>	593,700	28,492	565,208	25%	
<i>Insurance</i>	49,700	24,811	24,889	50%	
<i>Loan Origination Fees</i>	35,000	-	35,000	0%	
<i>Interest Expense</i>	50,000	-	50,000	0%	
<i>Office Moving Expenses and One-Time Costs</i>	364,000	11,982	352,018	1%	
<i>Office Expenses</i>	95,900	16,429	79,471	17%	
<i>Communications</i>	67,400	8,598	58,802	21%	
<i>Travel/Conferences</i>	39,600	3,213	36,387	8%	
<i>Professional Development</i>	22,300	2,185	20,115	27%	
<i>Board Expenses</i>	9,300	-	9,300	0%	
<i>Meeting Expenses</i>	30,000	-	30,000	0%	
<i>Miscellaneous</i>	32,500	4	32,496	0%	
Subtotal, Administration	1,389,400	95,712	1,293,688	7%	
Professional & Specialized Services					
Engineering & Design Services					
Program Management / Program Controls	13,200,000	2,336,847	10,863,153	18%	
Downtown Extension Preliminary Engineering & Design	9,000,000	609,337	8,390,663	7%	
Downtown Extension PE Third Party Design Checks	1,500,000	-	1,500,000	0%	
Downtown Extension Interagency Coordination	200,000	-	200,000	0%	
Transit Center & Ramps Engineering & Design	38,290,000	6,713,750	31,576,250	18%	
Transit Center Retail Consulting Services	250,000	-	250,000	0%	
Transit Center Traffic Signals	400,000	-	400,000	0%	
Transit Center Overhead Lines	200,000	-	200,000	0%	
Transit Center Commissioning Agent	100,000	-	100,000	0%	
Bus Ramps Design Reviews	200,000	-	200,000	0%	
Temporary Terminal Engineering & Design	368,600	9,600	359,000	3%	
Temporary Terminal Roadways	82,000	-	82,000	0%	
Temporary Terminal Overhead Lines	527,200	4,241	522,959	1%	
Bus Storage Engineering & Design	2,306,000	125,911	2,180,089	5%	
Utility Relocation Engineering & Design	4,334,700	286,598	4,048,102	7%	
Environmental Consultant / Building and Soil Haz. Mat.	826,100	74,248	751,852	9%	
Archaeological Support Services	100,000	-	100,000	0%	

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
1st Quarter (July 2008 through September 2008)
As of 12/5/08

	FY 2008-09 Budget	FY 2008-09 1st Quarter Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 1st Quarter	Notes
Artwork Coordination	400,000	11,726	388,274	3%	
Other Engineering & Design Services	370,400	-	370,400	0%	
Permits and Fees					
Transit Center & Ramps Permits & Fees	462,700	-	462,700	0%	
Temporary Terminal Permits & Fees	208,400	-	208,400	0%	
Bus Storage Permits & Fees	-	-	-	0%	
Utility Relocation Permits & Fees	1,092,000	-	1,092,000	0%	
Other Plan Checks / Permit Fees	17,600	-	17,600	0%	
Real Estate Services					
Consulting Services for Design & Development Option Agreement	128,000	44,930	83,070	35%	
Property Management	83,200	868	82,332	1%	
Appraisal Services	556,200	53,550	502,650	10%	
ALTA / Design Surveys	251,600	-	251,600	0%	
Geotechnical Analysis	10,000	-	10,000	0%	
San Francisco Redevelopment Agency Administrative Fee	844,900	138,850	706,050	16%	
Miscellaneous Real Estate Services	18,700	-	18,700	0%	
Construction Management					
Construction Management for Temporary Terminal	900,000	70,351	829,649	8%	
Construction Management for Bus Storage	-	-	-	0%	
Construction Management for Utility Relocation	300,000	-	300,000	0%	
Construction Management for Existing Terminal & Ramps Demo	300,000	-	300,000	0%	
Construction					
Transit Center & Ramps CM/GC Pre-Construction Services	4,000,000	-	4,000,000	0%	
Temporary Terminal Construction	16,000,000	-	16,000,000	0%	
Existing Terminal & Ramps Demolition	1,000,000	-	1,000,000	0%	
Planning & Environmental Analysis					
Transbay Transit District Plan	365,000	200,604	164,396	55%	
Economic Analysis	122,000	-	122,000	0%	
Environmental Review	2,700,000	-	2,700,000	0%	
Other Planning Studies	31,900	-	31,900	0%	
Administration					
Benefits Administration / Payroll Services	144,400	20,627	123,773	14%	
Outside Legal Counsel	750,000	137,586	612,414	18%	
City Attorney	232,900	-	232,900	0%	
Financial & Grant Management	940,000	209,039	730,961	22%	
New Revenue Consultation	100,000	-	100,000	0%	
Accounting Software & Installation	171,000	34,214	136,786	20%	
Audit Services	60,800	16,334	44,467	27%	
Credit Rating Analysis	50,000	50,000	-	100%	
Loan Servicing Fees	200,000	-	200,000	0%	

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
1st Quarter (July 2008 through September 2008)
As of 12/5/08

	FY 2008-09 Budget	FY 2008-09 1st Quarter Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 1st Quarter	Notes
Trustee Account Services	1,000	-	1,000	0%	
SFMTA Grants Administration	5,000	-	5,000	0%	Grant closed in FY08
Community & Public Relations	180,000	83,634	96,366	46%	
Legislative Services	463,300	112,057	351,243	24%	
Information Technology Support	19,000	-	19,000	0%	
Other Intergovernmental Agreements	50,000	-	50,000	0%	
Other Consulting Assistance	50,000	-	50,000	0%	
Subtotal, Professional & Specialized Services	105,464,600	11,344,901	94,119,699	11%	
Right of Way Acquisition					
Property Acquisition	44,900,000	-	44,900,000	0%	
Title/Closing Costs	130,000	-	130,000	0%	
Relocation Services Consultation and Assistance	2,515,800	69,140	2,446,660	3%	
Property Boarding and Demolition	55,000	-	55,000	0%	
Other Right of Way Expenses	27,000	-	27,000	0%	
Subtotal, Right of Way Acquisition	47,600,800	69,140	47,531,660	0%	
Other					
<i>Fiscal Reserve</i>	4,353,700	-	4,353,700	0%	
<i>Emergency Reserve</i>	500,000	-	500,000	0%	
<i>Contingency Reserve</i>	-	-	-	0%	
Subtotal, Other	4,853,700	-	4,853,700	0%	
TOTAL EXPENDITURES + OTHER	161,742,700	11,781,724	149,960,976	7%	

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
1st Quarter (July 2008 through September 2008)
As of 12/5/08

	FY 2008-09 Budget	FY 2008-09 1st Quarter Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 1st Quarter	Notes
REVENUE ²					
Committed Revenue					
Federal SAFETEA-LU Earmark Grants	6,927,600	880,938	6,046,662	13%	
Regional Measure 2	28,815,700	4,233,205	24,582,495	15%	
Proposition K San Francisco Sales Tax	42,139,300	6,086,078	36,053,222	14%	
San Mateo County Sales Tax	200,000	236,660	(36,660)	118%	
Regional Transportation Improvement Program (STIP)	3,305,600	232,787	3,072,813	7%	
Lease Income	442,000	112,057	329,943	25%	
Interest Income	140,000	-	140,000	0%	
Subtotal, Committed Revenue	81,970,200	11,781,724	70,188,476	14%	
Planned Revenue					
SAFETEA-LU Earmark Grants	2,309,200	-	2,309,200	0%	
Regional Measure 2	21,800,000	-	21,800,000	0%	
Proposition K San Francisco Sales Tax	7,350,000	-	7,350,000	0%	
San Mateo County Sales Tax	19,835,000	-	19,835,000	0%	
Other Planned Revenue (RM-2, Prop K, San Mateo Sales Tax, other)	25,022,000	-	25,022,000	0%	
Subtotal, Planned Revenue	76,316,200	-	76,316,200	0%	
Other					
Fund Balance from Previous Year	4,735,000	-	4,735,000	0%	
Subtotal, Other	4,735,000	-	4,735,000	0%	
New Revenues to be Identified					
Revenue Source to be Determined	1,000,000	-	1,000,000	0%	
Subtotal, Revenue Source to be Determined	1,000,000	-	1,000,000	0%	
TOTAL REVENUE + OTHER	164,021,400	11,781,724	152,239,676	7%	

FY08 actuals less than anticipated; grant rolled over to FY09. Over-budget amount does not impact grant.

1: Italics indicate those line items for which the approval of the expenditure amount provides expenditure authorization from the Board. Other line items are generally authorized through contract approvals.

2: TJPA's grant revenues are multi-year, and do not lapse at the end of a fiscal year. Revenues that are budgeted in one fiscal year, but not utilized, will carry forward into the following year.

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

Attachment 2

As of October 31, 2008

Purpose	Vendor	Accrued to		Status	Funding Source	Notes
		Contract Value	Oct. 31, 2008			
Contracts						
Benefits Administration / Financial Services	Local Government Services	\$500,000 (Administration Fee only)	\$97,111	on-going	FTA grant & local match	Contract start date of November 2007; administrative fee for three years at varied rate depending on number of TJPA staff.
Information Technology Management and Support	Bluecrane	\$133,341	\$90,242	on-going	FTA grant & local match, RTIP, San Mateo Sales Tax	Contract start date of August 1, 2004; term of contract extended to six years by Board on July 19, 2007.
Program Manager / Program Controls	URS Corporation	Certified for: \$14,004,243 Total: \$36,670,000	\$5,576,020	on-going	RM-2, Prop K, FTA grant & local match, San Mateo Sales Tax	Second contract term start date of March 20, 2008; not to exceed three years (with one remaining three-year option); certification for less than contract amount based on revenue availability.
Early Starts Engineering	Parsons Transportation Group	Certified for: \$3,236,660 Total: \$10,710,000	\$1,349,202	on-going	Prop. K, San Mateo Sales Tax	Second contract term start date of July 1, 2008; term of contract not to exceed three years (with one remaining three-year option).
Public Relations Services	Singer Associates	\$900,000	\$201,281	on-going	FTA grant & local match	Contract start date of April 8, 2008; term of contract not to exceed three years
Legal Counsel	Moscone, Emblidge & Quadra with Shute, Mihaly & Weinberger; Hanson Bridgett; and Ruiz & Sperow	Request for Services issued: \$2,135,786 (MEQ: \$75,786, SMW: \$2,020,000, HB:\$40,000) Total Contract Value: \$3,000,000	\$1,965,543	on-going	FTA grant & local match, RM-2, San Mateo Sales Tax	Contract start date of April 1, 2005; term of contract extended three years by Board on January 17, 2008; Request for Services less than contract amount based on revenue availability. Invoiced by Moscone Emblidge & Quadra: \$75,786; invoiced by Shute, Mihaly & Weinberger: \$1,855,565; invoiced by Hanson Bridgett: \$34,191.
Real Estate Appraiser	Clifford Associates	Certified for: \$198,904 Total: \$350,000	\$149,654	on-going	FTA grant, RM-2, RTIP	Contract start date of July 7, 2006 with a term not to exceed three years.
Real Estate Appraiser	Carneghi-Blum & Partners	Certified for: \$339,730 Total: \$350,000	\$306,730	on-going	FTA grant, RM-2, RTIP	Contract start date of July 7, 2006 with a term not to exceed three years.

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

As of October 31, 2008

Purpose	Vendor	Accrued to		Status	Funding Source	Notes
		Contract Value	Oct. 31, 2008			
Real Estate Review Appraiser	Tattersal Advisory Services	Certified for: \$39,600 Total Contract Value: \$50,000	\$35,300	on-going	FTA grant, RM-2, RTIP	Contract start date of October 27, 2006 for a term not to exceed three years with an option to extend two years.
Financial Consulting Services	Nancy Whelan Consulting	\$1,800,000	\$1,452,717	on-going	FTA grant & local match, San Mateo Sales Tax	Contract start date of November 1, 2006; term of contract not to exceed three years, with one two-year option.
Relocation Assistance Services	Associated Right of Way Services	Certified for: \$240,000 Total: \$500,000	\$17,620	on-going	Prop K	Contract start date of October 1, 2008; term of contract not to exceed three years, with two one-year options.
Auditor	Macias, Gini, & O'Connell	\$210,613	\$135,583	on-going	FTA grant & local match, RTIP, San Mateo Sales Tax	Contract start date of Jan. 22, 2007; term of contract not to exceed three years, with option to extend two years. Board approved extending for one fiscal year audit in October 2008.
Temporary Terminal A/E Services	Carter & Burgess	Certified for: \$1,743,200 Total: \$1,760,000	\$1,299,200	on-going	RM-2, RTIP	Contract approved by Board on April 19, 2007. Amended June 21 and Sept 1 to increase contract amount by \$60,000 and \$20,000 respectively. Contract to remain in effect no later than one year after final completion of construction of Temporary Terminal.
Bus Storage A/E Services	Carter & Burgess	Certified for: \$1,862,000 Total: \$3,565,000	\$514,332	on-going	RM-2, RTIP	Contract approved by Board on May 17, 2007. Amended May 15, 2008 to add scope and budget for Caltrans-required PSR. Contract to remain in effect no later than one year after final completion of construction of Bus Storage.
Real Estate Transaction Title and Escrow Services	Chicago Title	\$300,000	\$42,233	on-going	Prop K, RM-2, RTIP	Contract approved by Board on May 17, 2007, for a term of five years with option for additional three years.
As Needed Environmental Consulting Services	ERM	Certified for: \$234,007 Total: \$1,147,000	\$145,351	on-going	Prop K, RTIP	Contract approved by Board on July 19, 2007, for a term of three years with option for additional two years. NTP issued August 24, 2007.
As Needed Environmental Consulting Services	Treadwell & Rollo	Certified for: \$202,234 Total: \$333,992	\$76,433	on-going	Prop K, RTIP	Contract approved by Board on July 19, 2007, for a term of three years with option for additional two years. NTP issued August 6, 2007.
Real Estate Economics Advisory Services	Seifel Consulting	\$140,740	\$108,491	on-going	RM-2	Contract start date of September 6, 2007, for a term of two years with option for additional two years. Contract amended July 21, 2008, to increase budget for previously negotiated scope.
Real Estate Economics Advisory Services	Keyser Marston Associates	\$130,125	\$126,831	on-going	FTA grant, RTIP	Contract approved by Board on September 20, 2007, for a term of two years with option for additional two years.
Real Estate Economics Advisory Services	The Concord Group	\$135,000	\$134,989	on-going	FTA grant	Contract start date of September 4, 2007, for a term of two years with option for additional two years; contract amended by Executive Director January 25, 2008 to increase amount from \$95,000 to \$100,000. Contract amended by the Board on July 21, 2008 to increase budget for previously negotiated scope.

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

Attachment 2

As of October 31, 2008

		Accrued to					
Purpose	Vendor	Contract Value	Oct. 31, 2008	Status	Funding Source	Notes	
Financial and Accounting Services	Fred Clarke Consulting	\$365,150	\$360,555	on-going	FTA grant, RM-2	Contract approved by Board on September 20, 2007, for a term of two years; amended by Board on February 21, 2008 to increase amount from \$170,650 to \$365,150. Final invoice in November 2008.	
Federal Advocacy Services	Chambers, Conlon & Hartwell	Certified for: \$167,000 Total: \$256,500	\$87,500	on-going	unrestricted revenue	Contract approved by Board on September 20, 2007, for a term of three years with option for additional three years.	
Federal Advocacy Services	Holland + Knight	Certified for: \$329,000 Total: \$505,500	\$158,500	on-going	unrestricted revenue	Contract approved by Board on September 20, 2007, for a term of three years with option for additional three years.	
State Advocacy Services	Suter, Wallauch, Corbett & Associates	Certified for: \$320,750 Total: \$362,250	\$215,000	on-going	unrestricted revenue	Contract approved by Board on September 20, 2007, for a term of three years with option for additional three years.	
Utility Relocation Design Services	Metcalf & Eddy	Certified for: \$2,072,133 Total: \$5,198,015	\$1,273,071	on-going	RM-2	Contract approved by Board on September 20, 2007; contract to remain in effect through end of utility construction and warranty period. Value of Basic Services: \$4,328,327; Additional Services: \$869,688.	
As Needed Environmental Consulting Services	Geomatrix	Certified for: \$94,500 Total: \$500,000	\$77,812	on-going	Prop K	Contract approved by Board on November 16, 2007; NTP issued April 10, 2008.	
Machinery & Equipment Appraisers	Desmond, Marcello & Amster	Certified for: \$20,000 Total: \$62,500	\$19,980	on-going	RTIP	Contract start date of January 25, 2008; term of five years.	
Machinery & Equipment Appraisers	Neale & Sons Inc.	Certified for: \$29,000 Total: \$62,500	\$29,000	on-going	RTIP	Contract start date of January 25, 2008; term of five years.	
Goodwill Loss Appraisers	Desmond, Marcello & Amster	Certified for: \$25,000 Total: \$75,000	\$0	on-going	RTIP	Contract start date of February 20, 2008; term of five years.	
Goodwill Loss Appraisers	Donna Desmond Associates	Certified for: \$25,479 Total: \$75,000	\$5,729	on-going	RTIP	Contract start date of February 20, 2008; term of five years.	
Integrated Financial System	New World Systems	\$296,015	\$179,345	on-going	FTA grant, RM-2	Contract start date of February 21, 2008; perpetual software license with software maintenance term of five years.	
Construction Management - Temporary Terminal	Townsend Management, Inc.	\$1,010,000	\$74,133	on-going	RM-2	Contract approved by Board on April 17, 2008. Value of Basic Services: \$822,000; Additional Services: \$188,000. Term of contract three years with option to extend for additional two years.	
A&E - Transit Center Bldg & Related Structures	Pelli Clarke Pelli Architects	Certified for: \$34,296,800 Total: \$105,000,000	\$10,727,700	on-going	Prop K, RM-2	Contract approved by Board on May 15, 2008. Value of Basic Services: \$102,000,000; Additional Services: \$3,000,000.	
Labor Compliance Software	Elation Systems	Certified for: \$8,000 Total: \$57,500	\$6,000	on-going	RM-2	Two-year contract awarded September 15, 2008, for electronic certified payroll submission system from vendor used by CCSF; annual license fee paid per construction project; Temporary Terminal is first TJPA project.	

Report to Transbay Joint Powers Authority Board
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Attachment 2

As of October 31, 2008

Accrued to						
Oct. 31,						
Purpose	Vendor	Contract Value	2008	Status	Funding Source	Notes
Construction - Temporary Terminal	McGuire and Hester	\$18,065,000	\$0	on-going	RM-2	Contract approved by Board on October 17, 2008. Notice to Proceed issued November 1, 2008.
Invitations for Bids / Requests for Proposals						
Construction Manager/General Contractor (CM/GC)	TBD	N/A	N/A	Cost Proposal Due Date 12/12/08	TBD	Two responses from qualified teams in response to RFQ; cost proposals due early January with contract award expected in January or February 2009.
Interagency Agreements						
Legal Services	SF City Attorney	\$2,024,500	\$1,791,600	on-going	FTA grant & local match, RM-2	Billing not yet received for 1st or 2nd quarter of FY08-09.
Preparation and Sale of State Owned Parcels	SF Redevelopment Agency	Fee: \$968,849 Loan: \$2,500,000	Fee: \$512,922 Loan: \$283,155	on-going	FTA grant & local match, RM-2, unrestricted revenue	Services to be provided on a Request for Services basis; work currently authorized for Parcels B, C, C" and F. No further loan amount anticipated at this time.
Survey & Mapping	San Francisco Department of Public Works Bureau of Street Use & Mapping	Certified for: \$279,386 Total: \$410,000	\$227,086	on-going	Prop K	Intergovernmental Agreement approved by TJPA Board on Feb. 15, 2007; term of agreement for one year; agreement amended March 2008 to extend term to four years.
Addtl. Survey & Mapping, Sewer, Roadway Resurfacing, AWSS and General Services	San Francisco Department of Public Works	Certified for: \$231,520 Total: \$599,500	\$27,117	on-going	RM-2	Intergovernmental Agreement approved by TJPA Board on January 17, 2008; term of agreement for five years.
Trolley Line Relocation & Street Modification	San Francisco Municipal Transportation Agency	Certified for: \$651,200 Total: \$811,962	\$534,833	on-going	RM-2	Intergovernmental Agreement approved by TJPA Board on July 19, 2007; agreement expires December 31, 2009.
Transbay Area Plan	SF Department of City Planning	\$730,000	\$398,301	on-going	Prop K	Intergovernmental Agreement approved by TJPA Board on September 20, 2007; term of agreement for three years with option for one year.
Other						
Lease Agreement	201 Mission St.	\$4,701,974	\$494,443	on-going	FTA grant & local match	Value is combination of initial five-year lease plus second seven-year lease for additional square footage through 2015. Five-year lease brokered through BT Commercial and approved by TJPA Board in November 2003. Lease amended in February 2008 to extend for seven years.

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Attachment 2

As of October 31, 2008

Purpose	Vendor	Contract Value	Accrued to		Status	Funding Source	Notes
			Oct. 31,	2008			
Completed Items							
Program Grant Administration, Budgeting, Financial Management, and Cost Control	Transbay Financial Consulting	\$856,000	\$855,980	complete	FTA grant & local match	Contract start date of February 19, 2004. Complete October 31, 2006.	
Environmental Documentation / Planning	SF City Planning	\$50,000	\$49,993	complete	FTA grant & local match	Interagency agreement of June 18, 2003.	
Environmental Documentation / Planning	Caltrain / Parsons Transportation Group	\$2,110,626	\$2,002,921	complete	FTA grant & local match	Parsons Transportation Group under contract with Caltrain to provide services. Caltrain reimbursed by TJPA per interagency agreement of June 18, 2003.	
Environmental Documentation / Planning	Caltrain staff	\$208,740	\$183,070	complete	FTA grant & local match	Interagency agreement of June 18, 2003.	
Procurement Assistance	SF Municipal Transportation Agency	\$64,800	\$64,800	complete	FTA grant & local match	MOU approved by TJPA Board Oct. 27, 2006. Complete Oct. 26, 2007.	
Grant Administration	MUNI	\$109,678	\$109,678	complete	FTA grant & local match	Interagency agreement of April 1, 2004, for administration of Federal 1601 grant with TJPA as subrecipient to MTA.	
Ridership Analysis	SF Water Transit Authority	\$60,000	\$60,000	complete	RM-2, FTA grant & local match	MOU approved by TJPA Board Oct. 27, 2006. Complete July 13, 2007.	
Benefits Administration / Financial Services	Local Government Services	\$330,776 (Administration Fee only)	\$327,717	complete	FTA grant & local match	Contract start date of December 2003; Administrative fee for three years at varied rate depending on number of TJPA staff; amended by Board on Nov. 16, 2006 to extend contract on a month-to-month basis; amended by Board on Sept. 20, 2006 to increase total contract value to \$3,498,573, which includes budgeted pass-through costs for salaries and benefits for TJPA staff and payment of routine administrative costs. Complete November 2007; new contract approved October 18, 2007.	
Public Relations Services	Singer Associates	\$462,000	\$461,994	complete	FTA grant & local match, San Mateo Sales Tax	Contract start date of April 8, 2005; complete April 7, 2008. New contract approved March 20, 2008.	
Program Manager / Project Control	URS Corporation	Certified for: \$27,332,208 Total: \$37,611,121	\$23,139,965	complete	RM-2, Prop K, FTA grant & local match, San Mateo Sales Tax	Contract start date of November 12, 2004; term of contract not to exceed three years (with 2 three-year options); certification for less than contract amount based on revenue availability. Contract renewed for new three year term in March 2008 and remaining certified funds rolled over to new term.	
Early Starts Engineering	Parsons Transportation Group	Certified for: \$14,164,701 Total: \$23,035,142	\$13,811,557	complete	RM-2, Prop. K, San Mateo Sales Tax	Contract start date of January 7, 2005; term of contract not to exceed three years (with 2 three-year options); certification for less than contract amount based on revenue availability. Contract renewed for new three year term in June 2008.	

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

Attachment 2

As of October 31, 2008

Accrued to						
Purpose	Vendor	Contract Value	Oct. 31, 2008	Status	Funding Source	Notes
Financial System Procurement Consulting Services	Schafer Consulting	\$52,619	\$52,614	complete	RM-2	Contract approved by Board on July 19, 2007, for a term of 1 year with option for additional 1 year and option to engage for additional task concurrent with system implementation. Contract amended by Executive Director on Oct. 12, 2007 to increase amount from \$48,000 to \$50,953 and on Nov. 1 to increase amount to \$52,619. Contract closed upon expiration without engaging consultant for optional
Relocation Assistance Services	Associated Right of Way Services	\$308,855	\$308,855	complete	Prop K, RM-2, unrestricted revenue	Contract start date of February 15, 2007; complete September 30, 2008. New contract approved September 29, 2008.

**TRANSBAY JOINT POWERS AUTHORITY
INVESTMENT & INTEREST EARNINGS REPORT**

For 1st Quarter Ending September 30, 2008

<u>Investment</u>	<u>Balance as of 9/30/2008</u>	<u>Interest Earnings</u>	<u>Rate of Return</u>	<u>Annualized Rate of Return</u>
City Treasury Pool	\$ 4,601,839	\$ 62,437	1.36%	5.43%
Money Market	\$ 327,720	\$ 59	0.02%	0.07%
Total	<u>\$ 4,929,559</u>	<u>\$ 62,496</u>	1.27%	5.07%

Cumulative For Fiscal Year Ending June 30, 2009

<u>Investment</u>	<u>Balance as of 9/30/2008</u>	<u>Interest Earnings</u>	<u>Rate of Return</u>	<u>Annualized Rate of Return</u>
City Treasury Pool	\$ 4,601,839	\$ 62,437	1.36%	5.43%
Money Market	\$ 327,720	\$ 59	0.02%	0.07%
Total	<u>\$ 4,929,559</u>	<u>\$ 62,496</u>	1.27%	5.07%

Transbay Joint Powers Authority
Inception to Date Expenditures and Revenues
As of September 30, 2008
includes September accruals (Unaudited)

EXPENDITURES	INCEPTION TO DATE
<i>Salary and Benefits</i>	4,003,763
<i>Administration</i>	1,185,415
<i>Professional & Specialized Services</i>	
Transit Center/Bus Ramps Preliminary Engineering & Design	8,063,754
Temporary Terminal Preliminary Engineering & Design	1,869,079
Bus Storage Preliminary Engineering & Design	442,599
Utility Relocation Engineering & Design	1,121,789
Downtown Extension Preliminary Engineering & Design	14,420,893
Program Management /Program Control	27,836,165
Other Professional Services	13,648,585
<i>Subtotal, Professional & Specialized</i>	67,402,864
<i>Construction & Construction Management</i>	
Temporary Terminal Construction Management	98,278
<i>Subtotal, Construction & Construction Management</i>	98,278
<i>Right of Way</i>	
Property Acquisition	78,628,720
Professional Services (closing costs, relocation, etc.)	1,248,955
<i>Subtotal, Right of Way</i>	79,877,675
<i>Loan to San Francisco Redevelopment Agency</i>	283,155
TOTAL EXPENDITURES	152,851,150
 REVENUES	
Federal Demonstration Section 1601	8,795,355
Federal High Priority Project 5309	6,640,208
Toll Bridge 5% Reserve (RM-1)	1,400,000
SF Redevelopment Agency In-Kind	798,689
Regional Measure 2	68,232,786
Proposition K SF Sales Tax	54,832,997
San Mateo Sales Tax	7,277,061
State Transportation Improvement Program (STIP)	3,978,573
Lease Income, Other Unrestricted	895,481
TOTAL REVENUES	152,851,150

Notes: Inception to Date Capital Outlay is based on payments made and reported in the GAS Financial System as of September 30, 2008 as well as accrued outstanding 9/30/08 invoices
Revenues are based on revenues received and recorded in the GAS Financial System as of September 30, 2008 as well as accrued outstanding 9/30/08 invoice receivables

Sources: FAMIS report of Aug. 23, 2007 for period ending July 30, 2007
PRISM Report for period ending September 30, 2008
All September accruals to September 30, 2008
Inception to June 30, 2008