

Memorandum

To: TJPA Board of Directors

From: Maria Ayerdi-Kaplan, Executive Director

Date: For the Board Meeting of April 9, 2009

Re: Transbay Joint Powers Authority Quarterly Financial Reports

The following financial reports have been prepared as information items for the TJPA Board:

1. FY 2008-09 Second Quarter Budget vs. Actual Financial Report (Unaudited)
2. Status of Purchase Orders and Contracts Greater than \$25,000 as of January 31, 2009
3. Quarterly Investment Report as of December 31, 2008
4. Inception to December 31, 2008 Expenditures and Revenues (Unaudited)

This memorandum describes the reports.

1. FY 2008-09 Second Quarter Budget vs. Actual Financial Report

The TJPA Board approved the FY 2008-09 TJPA budget in June 2008. Accounting reports have been summarized to show budget versus actual amounts for expenditures and revenues through the second quarter of fiscal year 2008-09 (July 1, 2008 through December 31, 2008) unaudited.

The FY 2008-09 second quarter budget versus actual financial report is shown in Attachment 1. This report indicates that expenditures to fiscal year end 2009 are within the available budget.

For one revenue line item, the San Mateo County Sales Tax, the expended amount exceeds the budget. Revenues were drawn down according to the eligible expenditures, which were slower than anticipated for FY 2007-08, resulting in additional revenue rolling forward to FY 2008-09. The TJPA is not required to spend the grant in a particular fiscal year. Thus, the rate of expenditure does not impact the overall funding plan for the Transbay program. All other revenue receipts are at anticipated levels.

Budget versus actual variances in salaries, benefits and administration expenses are due largely to unfilled positions or budgeted costs that have not yet been realized. Budget versus actual variances for Professional & Specialized Services expenses are due largely to budgeted costs that have not yet been realized and/or invoiced by vendors. In some cases, planned expenditures for the fiscal year have not yet occurred as several contracts had not yet been awarded or invoiced against.

2. Status of Purchase Orders and Contracts Greater than \$25,000 as of January 31, 2009

TJPA staff periodically reports to the Board on the status of contracts greater than \$25,000. As shown in attachment 2, expenditures as of January 31, 2009 are within the contract certification amounts. In general, procurement activities are proceeding as planned. Additional details for each contract are noted in the report.

3. Quarterly Investment Report as of December 31, 2008

The TJPA has two permitted investment instruments: 1) Insured savings account, money market or interest-bearing checking account in a qualified public depository as established by state law, and 2) City & County of San Francisco investment pool (City Treasury Pool).

The Investment & Earnings report identifies the balance in the City Treasury Pool and the Money Market account at the end of each quarter, and a cumulative amount for the fiscal year end of June 30, 2009. The interest earnings amount for the City Treasury Pool is recorded in FAMIS (City's accounting system) and the interest earnings amount for the Money Market account is obtained from the TJPA's Union Bank of California bank statement.

For the quarter ending December 31, 2008, interest earnings from the City Treasury Pool were \$26,195. Interest earnings from the Money Market for the quarter were \$98 (interest earned is offset against analysis fees) with total fiscal year earnings for both investment instruments of \$88,789. The annualized rate of return was 4.34% with an ending cash balance of \$4,705,845.

4. Inception to December 31, 2008 Expenditures and Revenues

The Inception to December 31, 2008 Expenditures and Revenues (unaudited) report provides an overview of the TJPA's expenditures and revenues from the beginning of the program through December 31, 2008. Summary level information is provided by major expenditures category and revenue source.

ENCLOSURES:

1. FY 2008-09 Second Quarter Budget vs. Actual Financial Report (unaudited)
2. Status of Purchase Orders and Contracts Greater than \$25,000 as of January 31, 2009
3. Quarterly Investment Report as of December 31, 2008
4. Inception to December 31, 2008 Expenditures and Revenues (unaudited)

RECOMMENDATION:

Information only.

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
2nd Quarter (October 2008 through December 2008)
As of 3/27/09

	FY 2008-09 Budget	FY 2008-09 Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 2nd Quarter	Notes
EXPENDITURES ¹					
Salaries & Benefits					
<i>Salaries</i>	1,818,000	583,609	1,234,391	32%	
<i>Benefits</i>	616,200	168,453	447,747	27%	
Subtotal, Salaries & Benefits	2,434,200	752,062	1,682,138	31%	
Administration					
<i>Rent</i>	593,700	61,025	532,675	10%	
<i>Insurance</i>	51,400	35,183	16,217	68%	
<i>Loan Origination Fees</i>	35,000	30,000	5,000	86%	
<i>Interest Expense</i>	50,000	-	50,000	0%	
<i>Office Moving Expenses and One-Time Costs</i>	364,000	366,408	(2,408)	100.7%	Move complete. No further expenses.
<i>Office Expenses</i>	95,900	49,464	46,436	52%	
<i>Communications</i>	67,400	21,361	46,039	32%	
<i>Travel/Conferences</i>	39,600	10,382	29,218	26%	
<i>Professional Development</i>	22,300	8,296	14,004	37%	
<i>Board Expenses</i>	9,300	3,802	5,498	41%	
<i>Meeting Expenses</i>	30,000	6,171	23,829	21%	
<i>Miscellaneous</i>	32,500	1,347	31,153	4%	
Subtotal, Administration	1,391,100	593,438	797,662	43%	
Professional & Specialized Services					
Engineering & Design Services					
Program Management / Program Controls	13,200,000	4,780,200	8,419,800	36%	
Downtown Extension Preliminary Engineering & Design	9,000,000	2,316,940	6,683,060	26%	
Downtown Extension PE Third Party Design Checks	1,500,000	-	1,500,000	0%	
Downtown Extension Interagency Coordination	2,000,000	-	2,000,000	0%	
Transit Center & Ramps Engineering & Design	38,290,000	15,004,300	23,285,700	39%	
Transit Center Retail Consulting Services	250,000	10,832	239,168	4%	
Transit Center Traffic Signals	400,000	-	400,000	0%	
Transit Center Overhead Lines	200,000	-	200,000	0%	
Transit Center Commissioning Agent	100,000	-	100,000	0%	
Bus Ramps Design Reviews	200,000	-	200,000	0%	
Temporary Terminal Engineering & Design	368,600	9,600	359,000	3%	
Temporary Terminal Roadways	82,000	-	82,000	0%	
Temporary Terminal Overhead Lines	527,200	106,059	421,141	20%	
Bus Storage Engineering & Design	2,306,000	253,385	2,052,615	11%	
Utility Relocation Engineering & Design	4,334,700	739,556	3,595,144	17%	
Environmental Consultant / Building and Soil Haz. Mat.	826,100	121,328	704,772	15%	
Archaeological Support Services	100,000	-	100,000	0%	

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
2nd Quarter (October 2008 through December 2008)
As of 3/27/09

	FY 2008-09 Budget	FY 2008-09 Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 2nd Quarter	Notes
Artwork Coordination	400,000	38,900	361,100	10%	
Other Engineering & Design Services	370,400	-	370,400	0%	
Permits and Fees					
Transit Center & Ramps Permits & Fees	462,700	2,565	460,135	1%	
Temporary Terminal Permits & Fees	208,400	2,263	206,137	1%	
Bus Storage Permits & Fees	-	-	-	0%	
Utility Relocation Permits & Fees	1,092,000	-	1,092,000	0%	
Other Plan Checks / Permit Fees	17,600	-	17,600	0%	
Real Estate Services					
Consulting Services for Design & Development Option Agreement	128,000	48,170	79,830	38%	
Property Management	83,200	952	82,248	1%	
Appraisal Services	556,200	108,080	448,120	19%	
ALTA / Design Surveys	251,600	73,463	178,137	29%	
Geotechnical Analysis	10,000	-	10,000	0%	
San Francisco Redevelopment Agency Administrative Fee	844,900	142,079	702,821	17%	
Miscellaneous Real Estate Services	18,700	-	18,700	0%	
Construction Management					
Construction Management for Temporary Terminal	900,000	211,317	688,683	23%	
Construction Management for Bus Storage	-	-	-	0%	
Construction Management for Utility Relocation	300,000	-	300,000	0%	
Construction Management for Existing Terminal & Ramps Demo	300,000	-	300,000	0%	
Construction					
Transit Center & Ramps CM/GC Pre-Construction Services	4,000,000	-	4,000,000	0%	
Temporary Terminal Construction	16,000,000	1,535,062	14,464,938	10%	
Existing Terminal & Ramps Demolition	1,000,000	-	1,000,000	0%	
Planning & Environmental Analysis					
Transbay Transit District Plan	365,000	200,604	164,396	55%	
Economic Analysis	122,000	50,009	71,991	41%	
Environmental Review	2,700,000	-	2,700,000	0%	
Other Planning Studies	31,900	-	31,900	0%	
Administration					
Benefits Administration / Payroll Services	144,400	63,094	81,306	44%	
Outside Legal Counsel	750,000	243,641	506,359	32%	
City Attorney	232,900	124,946	107,954	54%	
Financial & Grant Management	940,000	378,655	561,345	40%	
New Revenue Consultation	100,000	-	100,000	0%	
Accounting Software & Installation	171,000	48,878	122,122	29%	
Audit Services	60,800	44,542	16,258	73%	
Credit Rating Analysis	50,000	50,000	-	100%	
Loan Servicing Fees	200,000	-	200,000	0%	

Transbay Joint Powers Authority
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As of 3/27/09

	FY 2008-09 Budget	FY 2008-09 Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 2nd Quarter	Notes
Trustee Account Services	1,000	-	1,000	0%	
SFMTA Grants Administration	5,000	-	5,000	0%	Grant closed in FY08
Community & Public Relations	180,000	142,319	37,681	79%	
Legislative Services	463,300	228,756	234,544	49%	
Information Technology Support	19,000	3,152	15,848	17%	
Other Intergovernmental Agreements	50,000	-	50,000	0%	
Other Consulting Assistance	50,000	-	50,000	0%	
Subtotal, Professional & Specialized Services	107,264,600	27,083,647	80,180,953	25%	
Right of Way Acquisition					
Property Acquisition	44,900,000	3,725,000	41,175,000	8%	
Title/Closing Costs	130,000	39,656	90,344	31%	
Relocation Services Consultation and Assistance	2,515,800	217,425	2,298,375	9%	
Property Boarding and Demolition	55,000	2,942	52,058	5%	
Other Right of Way Expenses	27,000	-	27,000	0%	
Subtotal, Right of Way Acquisition	47,627,800	3,985,022	43,642,778	8%	
Other					
<i>Fiscal Reserve</i>	4,353,700	-	4,353,700	0%	
<i>Emergency Reserve</i>	500,000	-	500,000	0%	
<i>Contingency Reserve</i>	-	-	-	0%	
Subtotal, Other	4,853,700	-	4,853,700	0%	
TOTAL EXPENDITURES + OTHER	163,571,400	32,414,169	131,157,231	20%	

Transbay Joint Powers Authority
Fiscal Year 2008-09 Budget vs. Actual (Unaudited)
2nd Quarter (October 2008 through December 2008)
As of 3/27/09

	FY 2008-09 Budget	FY 2008-09 Capital Outlay & Revenues	Remaining FY 2008-09 Balance	Percent Expended through 2nd Quarter	Notes
REVENUE ²					
Committed Revenue					
Federal SAFETEA-LU Earmark Grants	6,927,600	2,360,606	4,566,994	34%	
Regional Measure 2	28,815,700	13,546,745	15,268,955	47%	
Proposition K San Francisco Sales Tax	42,139,300	15,457,717	26,681,583	37%	
San Mateo County Sales Tax	200,000	290,304	(90,304)	145%	
Regional Transportation Improvement Program (STIP)	3,305,600	530,041	2,775,559	16%	
Lease Income	442,000	228,756	213,244	52%	
Interest Income	140,000	-	140,000	0%	
Subtotal, Committed Revenue	81,970,200	32,414,169	49,556,031	40%	
Planned Revenue					
SAFETEA-LU Earmark Grants	2,309,200	-	2,309,200	0%	
Regional Measure 2	21,800,000	-	21,800,000	0%	
Proposition K San Francisco Sales Tax	7,350,000	-	7,350,000	0%	
San Mateo County Sales Tax	19,385,000	-	19,385,000	0%	
Other Planned Revenue (RM-2, Prop K, San Mateo Sales Tax, other)	25,022,000	-	25,022,000	0%	
Subtotal, Planned Revenue	75,866,200	-	75,866,200	0%	
Other					
Fund Balance from Previous Year	4,735,000	-	4,735,000	0%	
Subtotal, Other	4,735,000	-	4,735,000	0%	
New Revenues to be Identified					
Revenue Source to be Determined	1,000,000	-	1,000,000	0%	
Subtotal, Revenue Source to be Determined	1,000,000	-	1,000,000	0%	
TOTAL REVENUE + OTHER	163,571,400	32,414,169	131,157,231	20%	

FY08 actuals less than anticipated; grant rolled over to FY09. Over-budget amount does not impact grant.

1: Italics indicate those line items for which the approval of the expenditure amount provides expenditure authorization from the Board. Other line items are generally authorized through contract approvals.

2: TJPA's grant revenues are multi-year, and do not lapse at the end of a fiscal year. Revenues that are budgeted in one fiscal year, but not utilized, will carry forward into the following year.

**Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000**

As of January 31, 2009

Purpose	Vendor	Accrued to		Status	Funding Source	Notes
		Contract Value	Jan. 31, 2009			
Contracts						
Benefits Administration / Financial Services	Local Government Services	\$500,000 (Administration Fee only)	\$147,782	on-going	FTA grant & local match	Contract start date of November 2007; administrative fee for three years at varied rate depending on number of TJPA staff.
Information Technology Management and Support	Bluecrane	\$133,341	\$93,395	on-going	FTA grant & local match, RTIP, San Mateo Sales Tax	Contract start date of August 1, 2004; term of contract extended to six years by Board on July 19, 2007.
Program Manager / Program Controls	URS Corporation	Certified for: \$14,004,243 Total: \$36,670,000	\$8,058,882	on-going	RM-2, Prop K, FTA grant & local match, San Mateo Sales Tax, Unrestricted	Second contract term start date of March 20, 2008; not to exceed three years (with one remaining three-year option); certification for less than contract amount based on revenue availability.
Early Starts Engineering	Parsons Transportation Group	Certified for: \$6,236,660 Total: \$10,710,000	\$3,388,731	on-going	Prop. K, San Mateo Sales Tax	Second contract term start date of July 1, 2008; term of contract not to exceed three years (with one remaining three-year option).
Public Relations Services	Singer Associates	\$900,000	\$240,652	on-going	FTA grant & local match	Contract start date of April 8, 2008; term of contract not to exceed three years
Legal Counsel	Moscone, Emblidge & Quadra with Shute, Mihaly & Weinberger; Hanson Bridgett; and Ruiz & Sperow	Request for Services issued: \$2,445,786 (MEQ: \$75,786, SMW: \$2,330,000, HB:\$40,000) Total Contract Value: \$3,000,000	\$2,155,763	on-going	FTA grant & local match, RM-2, San Mateo Sales Tax	Contract start date of April 1, 2005; term of contract extended three years by Board on January 17, 2008; Request for Services less than contract amount based on revenue availability. Invoiced by Moscone Emblidge & Quadra: \$75,786; invoiced by Shute, Mihaly & Weinberger: \$2,045,571; invoiced by Hanson Bridgett: \$34,405.
Real Estate Appraiser	Clifford Associates	Certified for: \$208,904 Total: \$350,000	\$164,654	on-going	FTA grant, RM-2, RTIP	Contract start date of July 7, 2006 with a term not to exceed three years. Two-year extension being recommended for approval on April 9, 2009.
Real Estate Appraiser	Carneghi-Blum & Partners	Certified for: \$349,000 Total: \$350,000	\$314,983	on-going	FTA grant, RM-2, RTIP	Contract start date of July 7, 2006 with a term not to exceed three years. New contract being recommended for approval on April 9, 2009.
Real Estate Review Appraiser	David Tattersall & Company	Certified for: \$40,600 Total Contract Value: \$50,000	\$37,375	on-going	FTA grant, RM-2, RTIP	Contract start date of October 27, 2006 for a term not to exceed three years with an option to extend two years.

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

Attachment 2

As of January 31, 2009

Purpose	Vendor	Accrued to		Status	Funding Source	Notes
		Contract Value	Jan. 31, 2009			
Financial Consulting Services	Nancy Whelan Consulting	\$3,402,812	\$1,644,750	on-going	FTA grant & local match, San Mateo Sales Tax	Contract start date of November 1, 2006; option to extend for two years authorized by Board on March 12, 2009.
Relocation Assistance Services	Associated Right of Way Services	Certified for: \$240,000 Total: \$500,000	\$69,144	on-going	Prop K	Contract start date of October 1, 2008; term of contract not to exceed three years, with two one-year options.
Auditor	Macias, Gini, & O'Connell	\$210,613	\$155,782	on-going	FTA grant & local match, RTIP, San Mateo Sales Tax	Contract start date of Jan. 22, 2007; term of contract not to exceed three years, with option to extend two years. Board approved extending for one fiscal year audit in October 2008.
Temporary Terminal A/E Services	Carter & Burgess	Certified for: \$1,743,200 Total: \$1,760,000	\$1,299,200	on-going	RM-2, RTIP	Contract approved by Board on April 19, 2007. Amended June 21 and Sept 1 to increase contract amount by \$60,000 and \$20,000 respectively. Contract to remain in effect no later than one year after final completion of construction of Temporary Terminal.
Bus Storage A/E Services	Carter & Burgess	Certified for: \$2,167,000 Total: \$4,365,000	\$771,699	on-going	RM-2, RTIP	Contract approved by Board on May 17, 2007. Amended May 15, 2008 to add scope and budget for Caltrans-required PSR. Contract to remain in effect no later than one year after final completion of construction of Bus Storage.
Real Estate Transaction Title and Escrow Services	Chicago Title	\$300,000	\$56,286	on-going	Prop K, RM-2, RTIP	Contract approved by Board on May 17, 2007, for a term of five years with option for additional three years.
As Needed Environmental Consulting Services	ERM	Certified for: \$234,007 Total: \$1,147,000	\$194,574	on-going	Prop K, RTIP	Contract approved by Board on July 19, 2007, for a term of three years with option for additional two years. NTP issued August 24, 2007.
As Needed Environmental Consulting Services	Treadwell & Rollo	Certified for: \$212,404 Total: \$333,992	\$207,292	on-going	Prop K, RTIP	Contract approved by Board on July 19, 2007, for a term of three years with option for additional two years. NTP issued August 6, 2007.
Real Estate Economics Advisory Services	Seifel Consulting	\$140,740	\$123,183	on-going	RM-2	Contract start date of September 6, 2007, for a term of two years with option for additional two years. Contract amended July 21, 2008, to increase budget for previously negotiated scope.
Real Estate Economics Advisory Services	Keyser Marston Associates	\$130,125	\$126,831	on-going	FTA grant, RTIP	Contract approved by Board on September 20, 2007, for a term of two years with option for additional two years.
Real Estate Economics Advisory Services	The Concord Group	\$135,000	\$134,989	on-going	FTA grant	Contract start date of September 4, 2007, for a term of two years with option for additional two years; contract amended by Executive Director January 25, 2008 to increase amount from \$95,000 to \$100,000. Contract amended by the Board on July 21, 2008 to increase budget for previously negotiated scope.
Federal Advocacy Services	Chambers, Conlon & Hartwell	Certified for: \$167,000 Total: \$256,500	\$109,714	on-going	unrestricted revenue	Contract approved by Board on September 20, 2007, for a term of three years with option for additional three years.

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

Attachment 2

As of January 31, 2009

Purpose	Vendor	Accrued to		Status	Funding Source	Notes
		Contract Value	Jan. 31, 2009			
Federal Advocacy Services	Holland + Knight	Certified for: \$329,000 Total: \$505,500	\$214,500	on-going	unrestricted revenue	Contract approved by Board on September 20, 2007, for a term of three years with option for additional three years.
State Advocacy Services	Suter, Wallauch, Corbett & Associates	Certified for: \$320,750 Total: \$362,250	\$250,000	on-going	unrestricted revenue	Contract approved by Board on September 20, 2007, for a term of three years with option for additional three years.
Utility Relocation Design Services	Metcalf & Eddy	Certified for: \$2,236,261 Total: \$5,198,015	\$1,695,088	on-going	RM-2	Contract approved by Board on September 20, 2007; contract to remain in effect through end of utility construction and warranty period. Value of Basic Services: \$4,328,327; Additional Services: \$869,688.
As Needed Environmental Consulting Services	Geomatrix	Certified for: \$94,370 Total: \$500,000	\$94,370	on-going	Prop K	Contract approved by Board on November 16, 2007; NTP issued April 10, 2008.
Machinery & Equipment Appraisers	Desmond, Marcello & Amster	Certified for: \$20,000 Total: \$62,500	\$19,980	on-going	RTIP	Contract start date of January 25, 2008; term of five years.
Machinery & Equipment Appraisers	Neale & Sons Inc.	Certified for: \$29,000 Total: \$62,500	\$29,000	on-going	RTIP	Contract start date of January 25, 2008; term of five years.
Goodwill Loss Appraisers	Desmond, Marcello & Amster	Certified for: \$25,000 Total: \$75,000	\$15,134	on-going	RTIP	Contract start date of February 20, 2008; term of five years.
Goodwill Loss Appraisers	Donna Desmond Associates	Certified for: \$37,479 Total: \$75,000	\$19,792	on-going	RTIP	Contract start date of February 20, 2008; term of five years.
Integrated Financial System	New World Systems	\$296,015	\$200,013	on-going	FTA grant, RM-2	Contract start date of February 21, 2008; perpetual software license with software maintenance term of five years.
Construction Management - Temporary Terminal	Townsend Management, Inc.	\$1,010,000	\$311,071	on-going	RM-2	Contract approved by Board on April 17, 2008. Value of Basic Services: \$822,000; Additional Services: \$188,000. Term of contract three years with option to extend for additional two years.
A&E - Transit Center Bldg & Related Structures	Pelli Clarke Pelli Architects	Certified for: \$25,570,800 Total: \$105,000,000	\$18,205,651	on-going	Prop K, RM-2	Contract approved by Board on May 15, 2008. Value of Basic Services: \$102,000,000; Additional Services: \$3,000,000.
Labor Compliance Software	Elation Systems	Certified for: \$8,000 Total: \$57,500	\$6,000	on-going	RM-2	Two-year contract awarded September 15, 2008, for electronic certified payroll submission system from vendor used by CCSF; annual license fee paid per construction project; Temporary Terminal is first TJPA project.
Construction - Temporary Terminal	McGuire and Hester	\$18,065,000	\$6,446,206	on-going	RM-2	Contract approved by Board on October 17, 2008. Notice to Proceed issued November 1, 2008.
Construction Manager/ General Contractor - TTC & Ramps	Webcor/Obayashi	Pre-construction: \$5,490,000 Certified for: \$457,500	\$0	on-going	Prop K	Contract approved by Board on March 12, 2009. Notice to Proceed issued March 17, 2009. Contract amendment before Board on April 9, 2009.

Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000

Attachment 2

As of January 31, 2009

Accrued to Jan. 31, 2009						
Purpose	Vendor	Contract Value	Status	Funding Source	Notes	
Invitations for Bids / Requests for Proposals						
Temporary Terminal Facility Manager	TBD	N/A	N/A	Proposal Due Date 4/28/09	TBD	Proposals due April 28, 2009; anticipated contract award June 2009.
Interagency Agreements						
Legal Services	SF City Attorney	\$2,024,500	\$1,916,546	on-going	FTA grant & local match, RM-2	Services provided via Administrative Services agreement dated October 2001 between TJPA and City and County of San Francisco.
Preparation and Sale of State Owned Parcels	SF Redevelopment Agency	Fee: \$968,849 Loan: \$2,500,000	Fee: \$875,462 Loan: \$283,155	on-going	FTA grant & local match, RM-2, unrestricted revenue	Services provided on a Request for Services basis; work currently authorized for Parcels B, C, C" and F. No further loan amount anticipated at this time.
Survey & Mapping	San Francisco Department of Public Works Bureau of Street Use & Mapping	Certified for: \$321,786 Total: \$410,000	\$271,211	on-going	Prop K	Intergovernmental Agreement approved by TJPA Board on Feb. 15, 2007; term of agreement for one year; agreement amended March 2008 to extend term to four years.
Addtl. Survey & Mapping, Sewer, Roadway Resurfacing, AWSS and General Services	San Francisco Department of Public Works	Certified for: \$270,963 Total: \$599,500	\$30,075	on-going	RM-2	Intergovernmental Agreement approved by TJPA Board on January 17, 2008; term of agreement for five years.
Trolley Line Relocation & Street Modification	San Francisco Municipal Transportation Agency	Certified for: \$774,721 Total: \$811,962	\$665,826	on-going	RM-2	Intergovernmental Agreement approved by TJPA Board on July 19, 2007; agreement expires December 31, 2009. New agreement being brought to Board on April 9, 2009.
Transbay Area Plan	SF Department of City Planning	\$730,000	\$398,301	on-going	Prop K	Intergovernmental Agreement approved by TJPA Board on September 20, 2007; term of agreement for three years with option for one year.
Other						
Lease Agreement	201 Mission St.	\$5,122,518	\$658,668	on-going	FTA grant & local match	Value is combination of initial five-year lease plus second seven-year lease for additional square footage through 2015. Five-year lease brokered through BT Commercial and approved by TJPA Board in November 2003. Lease amended in February 2008 to extend for seven years.
Completed Items						
Program Grant Administration, Budgeting, Financial Management, and Cost Control	Transbay Financial Consulting	\$856,000	\$855,980	complete	FTA grant & local match	Contract start date of February 19, 2004. Complete October 31, 2006.
Environmental Documentation / Planning	SF City Planning	\$50,000	\$49,993	complete	FTA grant & local match	Interagency agreement of June 18, 2003.

**Report to Transbay Joint Powers Authority Board
Status of Purchase Orders and Contracts greater than \$25,000**

Attachment 2

As of January 31, 2009

Purpose	Vendor	Accrued to		Status	Funding Source	Notes
		Contract Value	Jan. 31, 2009			
Environmental Documentation / Planning	Caltrain / Parsons Transportation Group	\$2,110,626	\$2,002,921	complete	FTA grant & local match	Parsons Transportation Group under contract with Caltrain to provide services. Caltrain reimbursed by TJPA per interagency agreement of June 18, 2003.
Environmental Documentation / Planning	Caltrain staff	\$208,740	\$183,070	complete	FTA grant & local match	Interagency agreement of June 18, 2003.
Procurement Assistance	SF Municipal Transportation Agency	\$64,800	\$64,800	complete	FTA grant & local match	MOU approved by TJPA Board Oct. 27, 2006. Complete Oct. 26, 2007.
Grant Administration	MUNI	\$109,678	\$109,678	complete	FTA grant & local match	Interagency agreement of April 1, 2004, for administration of Federal 1601 grant with TJPA as subrecipient to MTA.
Ridership Analysis	SF Water Transit Authority	\$60,000	\$60,000	complete	RM-2, FTA grant & local match	MOU approved by TJPA Board Oct. 27, 2006. Complete July 13, 2007.
Benefits Administration / Financial Services	Local Government Services	\$330,776 (Administration Fee only)	\$327,717	complete	FTA grant & local match	Contract start date of December 2003; Administrative fee for three years at varied rate depending on number of TJPA staff; amended by Board on Nov. 16, 2006 to extend contract on a month-to-month basis; amended by Board on Sept. 20, 2006 to increase total contract value to \$3,498,573, which includes budgeted pass-through costs for salaries and benefits for TJPA staff and payment of routine administrative costs. Complete November 2007; new contract approved October 18, 2007.
Public Relations Services	Singer Associates	\$462,000	\$461,994	complete	FTA grant & local match, San Mateo Sales Tax	Contract start date of April 8, 2005; complete April 7, 2008. New contract approved March 20, 2008.
Program Manager / Project Control	URS Corporation	Certified for: \$27,332,208 Total: \$37,611,121	\$23,139,965	complete	RM-2, Prop K, FTA grant & local match, San Mateo Sales Tax	Contract start date of November 12, 2004; term of contract not to exceed three years (with 2 three-year options); certification for less than contract amount based on revenue availability. Contract renewed for new three year term in March 2008 and remaining certified funds rolled over to new term.
Early Starts Engineering	Parsons Transportation Group	Certified for: \$14,164,701 Total: \$23,035,142	\$13,811,557	complete	RM-2, Prop. K, San Mateo Sales Tax	Contract start date of January 7, 2005; term of contract not to exceed three years (with 2 three-year options); certification for less than contract amount based on revenue availability. Contract renewed for new three year term in June 2008.
Financial System Procurement Consulting Services	Schafer Consulting	\$52,619	\$52,614	complete	RM-2	Contract approved by Board on July 19, 2007, for a term of 1 year with option for additional 1 year and option to engage for additional task concurrent with system implementation. Contract amended by Executive Director on Oct. 12, 2007 to increase amount from \$48,000 to \$50,953 and on Nov. 1 to increase amount to \$52,619. Contract closed upon expiration without engaging consultant for optional
Relocation Assistance Services	Associated Right of Way Services	\$308,855	\$308,855	complete	Prop K, RM-2, unrestricted revenue	Contract start date of February 15, 2007; complete September 30, 2008. New contract approved September 29, 2008.
Financial and Accounting Services	Fred Clarke Consulting	\$365,150	\$365,150	complete	FTA grant, RM-2	Contract approved by Board on September 20, 2007; completed November 2008.

**TRANSBAY JOINT POWERS AUTHORITY
INVESTMENT & INTEREST EARNINGS REPORT**

For 1st Quarter Ending September 30, 2008

<u>Investment</u>	<u>Balance as of 9/30/2008</u>	<u>Interest Earnings</u>	<u>Rate of Return</u>	<u>Annualized Rate of Return</u>
City Treasury Pool	\$ 4,601,839	\$ 62,437	1.36%	5.43%
Money Market	\$ 327,720	\$ 59	0.02%	0.07%
Total	<u>\$ 4,929,559</u>	<u>\$ 62,496</u>	1.27%	5.07%

For 2nd Quarter Ending December 31, 2008

<u>Investment</u>	<u>Balance as of 12/31/2008</u>	<u>Interest Earnings</u>	<u>Rate of Return</u>	<u>Annualized Rate of Return</u>
City Treasury Pool	\$ 4,645,858	\$ 26,195	0.56%	2.26%
Money Market	\$ 59,987	\$ 98	0.16%	0.65%
Total	<u>\$ 4,705,845</u>	<u>\$ 26,293</u>	0.56%	2.23%

Cumulative For Fiscal Year Ending June 30, 2009

<u>Investment</u>	<u>Balance as of 12/31/2008</u>	<u>Interest Earnings</u>	<u>Rate of Return</u>	<u>Annualized Rate of Return</u>
City Treasury Pool	\$ 4,645,858	\$ 88,632	1.91%	3.82%
Money Market	\$ 59,987	\$ 157	0.26%	0.52%
Total	<u>\$ 4,705,845</u>	<u>\$ 88,789</u>	2.17%	4.34%

Transbay Joint Powers Authority
Inception to Date Expenditures and Revenues
As of December 31, 2008
includes December accruals (Unaudited)

EXPENDITURES	INCEPTION TO DATE
<i>Salary and Benefits</i>	4,483,955
<i>Administration</i>	1,590,186
<i>Professional & Specialized Services</i>	
Transit Center/Bus Ramps Preliminary Engineering & Design	16,406,597
Temporary Terminal Preliminary Engineering & Design	1,943,326
Bus Storage Preliminary Engineering & Design	570,073
Utility Relocation Engineering & Design	1,574,745
Downtown Extension Preliminary Engineering & Design	16,128,497
Program Management /Program Control	30,391,529
Other Professional Services	15,065,086
<i>Subtotal, Professional & Specialized</i>	82,079,853
<i>Construction & Construction Management</i>	
Temporary Terminal Construction Management	243,712
Temporary Terminal Construction	1,535,062
<i>Subtotal, Construction & Construction Management</i>	1,778,774
<i>Right of Way</i>	
Property Acquisition	82,353,720
Professional Services (closing costs, relocation, etc.)	1,343,507
<i>Subtotal, Right of Way</i>	83,697,227
<i>Loan to San Francisco Redevelopment Agency</i>	283,155
TOTAL EXPENDITURES	173,913,150
 REVENUES	
Federal Demonstration Section 1601	8,795,355
Federal High Priority Project 5309	8,410,645
Toll Bridge 5% Reserve (RM-1)	1,400,000
SF Redevelopment Agency In-Kind	798,689
Regional Measure 2	77,599,161
Proposition K SF Sales Tax	64,218,689
San Mateo Sales Tax	7,277,061
State Transportation Improvement Program (STIP)	4,289,370
Lease Income, Other Unrestricted	1,124,180
TOTAL REVENUES	173,913,150

Notes: Inception to Date Capital Outlay is based on payments made and reported in the GAS Financial System as of December 31, 2008 as well as accrued outstanding 12/31/08 invoices
Revenues are based on revenues received and recorded in the GAS Financial System as of December 31, 2008 as well as accrued outstanding 12/31/08 invoice receivables

Sources: FAMIS report of Aug. 23, 2007 for period ending July 30, 2007
PRISM Report for period ending December 31, 2008
All December accruals to December 31, 2008
Inception to December 31, 2008