



TRANSBAY JOINT POWERS AUTHORITY

Maria Ayerdi • Executive Director

**TRANSBAY JOINT POWERS AUTHORITY
CITIZENS ADVISORY COMMITTEE**

MEETING MINUTES

Tuesday, December 11, 2007
Yerba Buena Center for the Arts
701 Mission Street
2nd Floor Conference Room
San Francisco, CA

Meeting #008

5:30 p.m.

CITIZENS ADVISORY COMMITTEE

Jim Lazarus, Chair
Karen Knowles-Pearce, Vice Chair
Andrew Baglino
Adrian Brandt
Richard Brooks
Tracy Cramer
Alfonso Felder
Peter Hartman
Adrienne Heim
Michael Kiesling
Shawn Leonard
Jane Morrison
Jul Lynn Parsons
Norm Rolfe
Dave Snyder

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1. Welcome & Call to Order

The meeting was called to order by Jim Lazarus, Chair, at 5:35 pm. A quorum was formed by 9 of the 15 voting members as follows: Jim Lazarus, Adrian Brandt, Richard Brooks, Tracy Cramer, Peter Hartman, Adrienne Heim, Michael Kiesling, Jul Lynn Parsons, and Norm Rolfe. Non-voting member Bob Beck was also present.

2. Approval of October 9, 2007 Meeting Minutes

Tracy Cramer made a motion to approve the Draft Meeting Minutes for the October 9, 2007 meeting and the motion was seconded by Michael Kiesling. A vote was called by voice and the motion was unanimously moved and carried.

3. Staff Report – Bob Beck

Bob Beck thanked all for coming to the meeting. He announced that the Temporary Terminal was moving into the construction document phase and that a Temporary Terminal public meeting is scheduled for this Thursday, December 13th and urged any interested parties to attend. Post card with meeting information specifics were made available. Bob announced that an update regarding the Temporary Terminal and BART/MUNI Metro Pedestrian Connection Study would be given tonight and that all input is welcome.

Jim Lazarus asked about the negotiations regarding the tower. Bob replied that they are underway and that he and Maria Ayerdi had met with the representative from Hines this afternoon and the TJPA plans to go to the TJPA Board on this issue in March 2008.

Norm Rolfe asked how much of the money from the properties was going to Redevelopment and how much to the TJPA. Bob reported that all proceeds from property sales were going to the TJPA and that proceeds from the tax increment would be split 20% to affordable housing, 20% to other, and 60% to the TJPA.

4. Update on Design Progress of Temporary Terminal – Phil Sandri

Phil Sandri provided a PowerPoint presentation to update the CAC on the current status of the Temporary Terminal. He mentioned that the Temporary Terminal life span is five (5) years and at the end of that time, it will be turned over to Redevelopment. The space is tightly constrained for “current demand” only with no room for growth. It is a “phased” project and currently there is a parking lot and two (2) single story buildings on the site. A Site Plan was shown and Mr. Sandri explained the layout and bus movement. He mentioned the importance of a quick bus turnaround and that there will be a “prepaid zone”. They are working on a fare collection study with one idea being to use Translink and have cash pay machines outside of the “prepaid zone” so all would have fares will have been paid before entering the “prepaid zone”. Diagrams of the phasing, traffic circulation, pedestrian circulation, and traffic engineering were shown and discussed. Pedestrian circulation is critical and there are plans to have Site Managers to assist pedestrians.

Jul Parsons asked how many metered parking spaces will be removed. Phil responded that he was not sure of the number and would find out.

Tracy Cramer asked if there would be any traffic lane reductions. Phil advised no, but there will be some lanes that are changed to “bus only” lanes.

Peter Hartman asked if there would be any times such as off peak bus time, specific days, or times of day that some of the bus parking could be used for public parking. Phil said that off hand, he did not know, but that it is a good point and that this issue is still being studied.

Jim Lazarus asked if the owners on the east side of Main Street had been notified regarding the parking changes and Phil said yes that all of the property owners had been contacted.

Slides depicting the routes buses would use to go to and from the Temporary Terminal and Bus Storage Facility were shown and discussed. An Intersection Study is underway. Phil reviewed the Construction/Operations Schedule with some of the key dates being the following: continuing community outreach with the December 13, 2007 Temporary Terminal Community Meeting, expected completion of the construction documents in March 2008, advertisement for Construction Management (CM) services in April 2008, advertisement for construction in June 2008, and construction Notice to Proceed (NTP) in November 2008.

Jim Lazarus asked why there was such a long time between advertising for construction and NTP. Bob explained the steps of the procurement process and that there was extra "float" time built in the event there was a bid protest.

Norm Rolfe asked about possible confusion regarding the times it would be necessary to buy a ticket prior to entering the "prepaid zone." Tony Bruzzone of AC Transit advised that tickets should always be bought in advance of entering the "prepaid zone."

Adrian Brandt asked about how many cash fare machines will be available and was advised that there would be one at every cross walk and there would also be "back up" machines.

Tracy Cramer asked how many people attended the first Temporary Terminal Community Meeting. Phil stated approximately 40 people attended and they were mostly local business and condo owners.

Adrian Brandt commented that it will be important to make sure that it is clear to the passengers which buses the prepaid tickets are for.

Richard Brooks asked how much protection the canopies will provide. Phil advised that they are 60 linear and approximately 14 feet high. They do have backs and windscreens and are still under review.

Adrienne Heim asked if the Temporary Terminal signage will be reused in the new Transit Center and if all of the transit information for all trains could be seen in all parts of the Temporary Terminal. Phil replied yes to both questions. He said that they had been working with the Metropolitan Transportation Commission (MTC) regarding plasma screens showing wayfinding and bus information.

Peter Hartman asked if there had been any changes in the Temporary Terminal landscaping. Phil replied that some trees have been added on Folsom, Beale and the west side of Main Street.

Adrian Brandt asked what happens to the trees after the 5 years life span of the Temporary Terminal is over. Phil advised that we are getting some palm trees for free and at this time does he does not know what the plan for the trees is after the Temporary Terminal's 5 year span is complete. Bob Beck mentioned that palm trees are more

easily transplanted and mature palm trees are fairly valuable; therefore, they would probably be relocated. However, it may not be economically feasible to relocate some of the other trees.

Richard Brooks suggested that a “transit concierge” who is knowledgeable in all of the Temporary Terminal transportation issues might be very helpful to the public. Phil agreed and replied that it is a good point and they will look into it.

Bob Beck mentioned that there will be a CTC meeting this Thursday and the CTC are expected to vote to transfer all of the property to the TJPA and thereafter, the only processing necessary will be administrative. He was asked if they have all the private parcels they need for the Temporary Terminal, and he responded that there are three (3) private parcels involved. Two they are making good process and are still working on the third.

5. Update on Study of BART/MUNI Metro Pedestrian Connection – Guy Hollins

Guy Hollins briefly reviewed the background of the BART/MUNI Metro Pedestrian Connection and reminded us that this is a “design option” and not funded in either Phase 1 or Phase 2 of the TJPA plan. He reviewed the information concerning the four (4) alignment alternatives and the results of the Ridership Study. There was a discussion regarding the Ridership Study figures and it was determined that the count was for one way (not round trip) travel from the Transit Center to BART. The costs and evaluation criteria of the four alternatives was discussed. **Correction: Subsequent review of the Ridership Study indicated that the number of potential users of the connection did consider both inbound and outbound passengers.**

Adrian Brandt asked if the cost includes the moving sidewalks and Guy replied that they are included.

Michael Kiesling asked if Life Safety issues had been taken into consideration and Guy replied yes they have.

Guy advised that a meeting is being set up with SFMTA, the San Francisco Planning Department and BART and plan to submit their final recommendations to the TJPA Board of Directors in February.

Michael Kiesling asked if they have met with BART yet. Guy replied, “Yes” and Bob Beck commented that BART has been very positive.

Adrienne Heim asked if the tunnel would be closed at any time of the day. Guy indicated that this issue is under discussion.

Peter Hartman asked about security and Guy said that the operations aspect has not been addressed yet and that the issue of security concerns everyone. They do feel that if it is built, there will be activity that will help with security.

Adrian Brandt asked why the Ecker Alternative received a ‘+’ or positive rating and Fremont Alternative received an ‘O’ or neutral rating on the Evaluation Matrix. Guy explained that the proposed property for the Ecker alternative runs on property of a third party developer who “may” pick up some or all of the cost. Bob Beck advised that this is a “cost saving assumption” and this assumption is being revisited.

Jim Lazarus asked how the BART/MUNI Metro Pedestrian Tunnel would be financed. Bob answered that there may be certain funding sources that that the tunnel would be

eligible for and also that some funding programs might be interested in funding this portion. Adrian Brandt commented that the funds for moving pedestrians may be another angle due to the proposed “moving pedestrian walkways” in the tunnel.

Bob Beck announced that the TJPA Board of Directors Meeting for December has been cancelled and that the next scheduled meeting is on January 17, 2008.

6. Public Comment

None

7. Next Meeting

The next meeting is scheduled on Tuesday, January 8, 2007.

8. Adjourn

Chair Lazarus wished all present “Happy Holidays.” A motion to adjourn was made by Adrian Brandt and seconded by Tracy Cramer and passed. The meeting was adjourned by Chair Lazarus at 6:45 pm.

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals and entities that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [SF Admin. Code Sections 16.520 - 16.534] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 1390 Market Street, Suite 801, San Francisco, CA 94102, telephone (415) 554-9510, fax (415) 554-8757 and web site: sfgov.org/ethics.