



## **SAN FRANCISCO PENINSULA RAIL PROGRAM EXECUTIVE STEERING COMMITTEE MEETING**

SPECIAL MINUTES

Friday, January 20, 2023

10:00 a.m. to 12:00 p.m.

WATCH LIVE:

<https://transbaycenter.webex.com/transbaycenter/onstage/g.php?MTID=ea6fce5de2125ca211f14bda6ba3187fd>

PUBLIC COMMENT CALL-IN: 1-855-282-6330 — Access Code: 2554 178 7259

Due to the COVID-19 health emergency, the Executive Steering Committee (ESC) will meet via teleconference. Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Assembly Bill (“AB”) 361 (Rivas, Chapter 165, Statutes of 2021) and its amendments to California Public Resources Code Section 54953(e), this meeting will be held exclusively via teleconference participation of a quorum of ESC members in locations not open to the public. This meeting is being held during a proclaimed state of emergency, and state and local officials have imposed or recommended measures to promote social distancing, while allowing the public to observe and address the ESC.

### **EXECUTIVE STEERING COMMITTEE**

Peninsula Corridor Joint Powers Board/Caltrain, Michelle Bouchard (Chair)  
San Francisco County Transportation Authority, Tilly Chang (Vice Chair)  
California High Speed Rail Authority, Boris Lipkin  
City and County of San Francisco, Alex Sweet  
Metropolitan Transportation Commission, Andrew Fremier  
Transbay Joint Powers Authority, Adam Van de Water

**REMOTE MEETING ACCESS**  
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**Providing Public Comment**

Ensure you are in a quiet location – Speak Clearly – Turn off any TVs or radios around you

1. When prompted, “raise hand” to speak by pressing \*3 (star, 3) to be added to the queue.
2. Callers will hear silence when waiting for their turn to speak.
3. When prompted, callers will have two minutes to provide comment.

**AGENDA**

1. Call to Order

Chair Bouchard called the meeting to order at 10:02 a.m.

2. Roll Call

Secretary Bonner noted that Lisa Klein was sitting in as Member Fremier’s alternate.

Members Present: Lisa Klein, Boris Lipkin, Alex Sweet, Adam Van de Water, Tilly Chang, Michelle Bouchard

Members Absent: Andrew Fremier

3. Communications

Secretary Bonner provided instructions on the Public Call-in/Comment process.

- Chair’s Report

Prior to delivering her report, Chair Bouchard acknowledged Andrea Miller, the Transbay Joint Powers Authority’s (TJPA) incoming Chief Financial Officer and proceeded to present the Chair’s report.

Member Van de Water noted that substantive items on today’s agenda, which will be included in the upcoming submittal to the Federal Transit Administration (FTA), are based on best available information at this date and may be revised over the coming months based on discussion with the FTA. Member Van de Water stated that staff is seeking input on whether the assumptions and inputs are valid and strong enough to submit to the TJPA Board and to the FTA. He further noted that the FTA’s Project Management Oversight Consultant (PMOC) to the project will be reviewing the submittal in great detail over the coming months.

Public Comment:

Roland Lebrun asked for clarification on Chair Bouchard's remarks on the Board's adoption of the addendum to the 2018 supplemental environment impact report and asked if she was referring to the CEQA addendum.

4. Action Item:

Approval of Meeting Minutes: December 16, 2022

There was no member of the public wishing to comment.

The motion to approve the minutes was made by Vice Chair Chang and seconded by Member Sweet. A unanimous voice vote approved the motion.

5. Action Item:

Motion to Approve the Continued Use of Teleconferencing Technologies for Meetings of the ESC pursuant to Assembly Bill (AB) 361 and electing not to rely on teleconferencing provisions under AB 2449

There was no member of the public wishing to comment.

The motion to approve the minutes was made by Vice Chair Chang and seconded by Member Klein. A unanimous voice vote approved the motion.

6. Informational Item

Presentation of 20-year Financial Plan, including Downtown Rail Extension Project Capital Cost Estimate & Funding Plan Update

The item was jointly presented by Alfonso Rodriguez, Project Director; Oscar Quintanilla, TJPA Budget & Procurement Director; and Jesse Koehler, San Francisco County Transportation Authority (SFCTA) Rail Program Manager.

Chair Bouchard thanked Mr. Rodriguez, Mr. Quintanilla, and Mr. Koehler for their thorough presentation and suggested first addressing comments on the capital plan, followed by the operations and maintenance (O&M) plan.

There were no questions or comments from members on the capital budget.

Member Sweet stated that the \$40-million O&M cost estimate sounds expensive and requested a breakdown and further inquired how O&M costs for the project compare with O&M for the rest of the corridor. She also asked whether there was a deadline for demonstrating a fully committed, reasonable O&M plan to secure funding commitments. Dahlia Chazan, Caltrain Deputy Chief of Planning, explained that the \$40 million cost estimate for operations is more expensive because of the 1.6 miles of underground service

including underground stations since Caltrain does not currently have significant underground operations.

Regarding a deadline for the O&M plan, Mr. Koehler noted that the stronger the O&M funding plan, the more favorable the FTA's evaluation of it will be and, generally, their expectations will increase over time. For the Full Funding Grant Agreement to be executed, all the other funding agreements need to be committed at a policy level. O&M funds will not flow until the DTX/The Portal opens for revenue service. The FTA will be looking for a credible, reasonable path forward relative to the project costs.

Member Van de Water asked for detail on how the O&M costs shown in the presentation were developed. Robert Peskin and Stephen Polechronis from the TJPA's Program Management/Program Controls (PMPC) consultant team, jointly addressed the question. Mr. Peskin said that the costs were partially based on Caltrain's current experience: the cost to run the trains, expected maintenance costs for the train equipment, and incremental train hours and fare miles associated with the service. Mr. Polechronis spoke to the stations, track, and systems costs, saying the bulk of the cost is for the stations and spare parts. He contrasted the new underground stations with the existing Caltrain stations, which are at-grade rail stations and cost less to maintain. He said that the multi-level underground stations for the DTX/The Portal will be more expensive to maintain.

Member Lipkin stated that it would be helpful if the \$23.4 million line item was broken down into smaller chunks for clarity and added that it would be useful to think about responsibilities by organization for specific contracts. For example, TJPA and Caltrain hold existing contracts for janitorial, security, etc., which will likely be maintained. He further suggested that comparisons to other similar systems, like Crossrail, be conducted.

Member Klein inquired how the team plans to engage with FTA and ESC as development of the funding and O&M plans proceed. She asked for clarity on the next steps for the Integrated Program Management Team (IPMT) and ESC. Mr. Rodriguez responded that the IPMT will continue to be engaged in these discussions and that a meeting with IPMT is scheduled for March.

Chair Bouchard noted that Caltrain has a strong interest in bringing this project to fruition and this is noted in Caltrain's 2040 business plan. She said that Caltrain has applied for grant funding for replacement vehicles.

Vice Chair Chang suggested that collaboration from this team is a model of how megaprojects should be developed. She acknowledged that financing costs will be included as the funding plan is further developed as well as suggested that the team discuss a look-ahead.

Public Comment:

Roland Lebrun remarked that the British High Speed 1 project would be a more appropriate point of comparison for O&M costs. He further noted that there is very little grant money left for Northern California.

7. Public Comment

Members of the public may provide comments on matters within the ESC's purview that are not on the agenda.

Roland Lebrun said that he made a public records request for the documents that will be submitted to the FTA and remarked on the likelihood of the project.

8. Discussion Item

ESC Agenda items for upcoming meetings

Chair Bouchard requested a schedule of the work needed between now and August. Member Van de Water agreed to provide a look-ahead through August.

9. Adjourn

Chair Bouchard adjourned the meeting at 11:25 a.m.

ACCESSIBLE MEETING POLICY

In accordance with the Americans with Disabilities Act, California Law, and the Governor's Executive Order, any individual with a disability may request reasonable modifications or accommodations so that they may observe and address the Executive Steering Committee at this teleconference meeting. If you are disabled and require special accommodations to participate, please contact the TJPA at 415.597.4620 or [dtx@tjpa.org](mailto:dtx@tjpa.org), at least 72 hours prior to the meeting. Late requests will be honored if possible. Calendars and minutes of the meeting may be available in alternative formats; please contact the TJPA at 415.597.4620 or [dtx@tjpa.org](mailto:dtx@tjpa.org) at least 72 hours in advance of need. Written reports or background materials for calendar items are available online at [www.tjpa.org](http://www.tjpa.org).

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Si necesita usar los servicios de un intérprete de idioma, comuníquese con TJPA llamando al 415.597.4620 o en [dtx@tjpa.org](mailto:dtx@tjpa.org). Solicitamos un aviso previo de tres días hábiles para atender su solicitud.

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