

**TRANSBAY JOINT POWERS AUTHORITY  
BOARD OF DIRECTORS**

**MINUTES**

Thursday, March 10, 2022

REGULAR MEETING

9:30 a.m.

WATCH LIVE ON SFGOVTV: [www.sfgovtv.org/tjpa](http://www.sfgovtv.org/tjpa)

PUBLIC COMMENT CALL-IN: 1-855-282-6330 -- Access Code: 2559 684 2700

Due to the COVID-19 health emergency, the Board's Meeting Room in City Hall is closed.

Members of the public are encouraged to participate remotely.

Please see additional information on the next page for remote meeting access.

In compliance with the Assembly Bill ("AB") 361 (Rivas, Chapter 165, Statutes of 2021) and its amendments to California Public Resources Code Section 54953(e), this meeting will be held **exclusively** via teleconference participation of a quorum of Board members in locations not open to the public. This meeting is being held during a proclaimed state of emergency, and state and local officials have imposed or recommended measures to promote social distancing, while allowing the public to observe and address the Board.

**BOARD OF DIRECTORS**

Jeff Gee, Chair

Rafael Mandelman, Vice Chair

Elaine Forbes

Alicia John-Baptiste

Boris Lipkin

Diane Shaw

Jeffrey Tumlin

Dina El-Tawansy (*ex-officio*)

Executive Director

Adam Van de Water

Interim Secretary

Donald Pollitt II

9:30 – REGULAR MEETING

## ORDER OF BUSINESS

### 1. Call to Order

Chair Gee called the meeting to order at 9:32 a.m.

### 2. Roll Call

Interim Secretary Pollitt announced that Directors El-Tawansy, Forbes and Tumlin would not be in attendance.

Present: Alicia John-Baptiste

Boris Lipkin

Diane Shaw

Rafael Mandelman (*joined during Item 5*)

Jeff Gee

Absent: Dina El-Tawansy

Elaine Forbes

Jeffrey Tumlin

### 3. Communications

Interim Secretary Pollitt provided instructions on the Public Call-in/Comment process.

### 4. Board of Director's New and Old Business

None.

### 5. Executive Director's Report

- Facility Operations Update
- Quarterly Financial Reports

Executive Director (ED) Van de Water presented the ED report.

Jen Norris, TJPA Facility Director, presented the Facility Operations Update.

### 6. Citizens Advisory Committee (CAC) Update

Derrick Holt, TJPA CAC Chair, presented the CAC Update.

Public Comment:

Jim Patrick expressed concern regarding the current public comment process and suggested the Directors refine their approach to consider having Directors and/or Staff respond to public

comments provided to them during live meetings or provide an update at the following meeting based on comments received from the previous meeting.

## 7. Public Comment

Members of the public may address the Authority on matters that are within the Authority's jurisdiction and are not on today's calendar.

None.

THE FOLLOWING MATTERS BEFORE THE TRANSBAY JOINT POWERS AUTHORITY ARE RECOMMENDED FOR ACTION AS STATED BY THE EXECUTIVE DIRECTOR OR THE CHAIR.

## CONSENT CALENDAR

8. All matters listed hereunder constitute a Consent Calendar, are considered to be routine by the Transbay Joint Powers Authority, and will be acted upon by a single vote. There will be no separate discussion of these items unless a member of the Board or the public so requests, in which event the matter shall be removed from the Consent Calendar and considered as a separate item.

(8.1) Approving the Minutes of the February 10, 2022 meeting.

(8.2) Approving the continued use of teleconferencing technologies for meetings of the legislative bodies of the TJPA pursuant to the provisions of Assembly Bill 361.

RESOLUTION 22-009

No public comment.

On the motion to approve the Consent Calendar:

ADOPTED: AYES – John-Baptiste, Lipkin, Shaw, Mandelman and Gee

## REGULAR CALENDAR

9. Approving the recommended applicants to the TJPA Citizens Advisory Committee.

Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, presented the item.

Public Comment:

Jocelyn Thompson expressed concern regarding TJPA's recruitment efforts for the vacant CAC seats, noting the current process does not provide TJPA staff or the Board sufficient time to properly review the recommended applicants. She stated she did not oppose the recommended

applicants, noting they are well qualified for each respective role. However, she briefly introduced herself and provided an overview of her experience to ensure she is considered during the next CAC application process.

#### RESOLUTION 22-010

On the motion to approve:

ADOPTED: AYES – John-Baptiste, Lipkin, Shaw, Mandelman and Gee

10. Authorizing the Executive Director to execute a Professional Services Agreement with lowercase productions, LLC to provide wayfinding signage consultation services for the Salesforce Transit Center for a term ending June 30, 2023, and at a cost not to exceed \$485,000.

Jen Norris, TJPA Facility Director, and Lily Madjus Wu, TJPA Communications and Legislative Affairs Manager, jointly presented the item.

No public comment.

#### RESOLUTION 22-011

On the motion to approve:

ADOPTED: AYES – John-Baptiste, Lipkin, Shaw, Mandelman and Gee

11. San Francisco Peninsula Rail Program Executive Steering Committee (ESC) Update.

Michelle Bouchard, Acting Executive Director of Caltrain and ESC Chair, present the ESC Update.

Alfonso Rodriguez, TJPA Downtown Rail Extension (DTX) Project Director, presented the DTX Accelerated Workplan.

12. Presentation on the Downtown Rail Extension Project Funding Plan Update.

Jesse Koehler, San Francisco County Transportation Authority (SFCTA) Rail Program Manager, presented the item.

Chair Gee emphasized the importance of obtaining an accurate cost estimate number with appropriate contingences for the DTX project to ensure that the funding plan and estimate that will be peer reviewed later this year matches and is not different.

Public Comment:

Roland Lebrun expressed similar sentiment regarding the cost estimate for the DTX project, noting that he believes the correct number will come from the private sector and not the federal government.

13. Presentation on the Downtown Rail Extension Project Governance Study Context and Approach.

Alfonso Rodriguez, TJPA DTX Project Director provided introductory remarks and Jesse Koehler, SFCTA Rail Program Manager, presented the item.

ADJOURN – Chair Gee adjourned the meeting at 11:00 a.m.

A recording of the meeting is on file in the office of the Secretary to the Transbay Joint Powers Authority Board of Directors.

Donald Pollitt II  
Interim Board Secretary

The Ethics Commission of the City and County of San Francisco has asked us to remind individuals that influence or attempt to influence local legislative or administrative action may be required by the San Francisco Lobbyist Ordinance [Campaign and Gov't Conduct Code, Article II, Chapter 1, § 2.100, et seq.] to register and report lobbying activity. For more information about the Lobbyist Ordinance, please contact the Ethics Commission at 25 Van Ness Avenue, Suite 220, San Francisco, CA 94102, telephone (415) 252-3100, fax (415) 252-3124 and web site: [www.sfethics.org](http://www.sfethics.org).